

**HOUGHTON COUNTY APPORTIONMENT COMMITTEE 2021
ORGANIZATIONAL MEETING
MAY 18, 2021**

The Houghton County Apportionment Committee held the first Organizational Apportionment Committee meeting on Tuesday, May 18, 2021, in the 5th Floor Conference room of the Courthouse, City of Houghton.

Call to Order:

The meeting was called to order by County Clerk, Jennifer Kelly at 10:03 a.m.

Roll call:

The following Committee members responded to roll call done by Jennifer Kelly, County Clerk:

Brittany Bulleit-Prosecuting Attorney, Jennifer Kelly-County Clerk, Lisa Mattila-County Treasurer, William Keith-Chair of Democratic Party.

Absent: Brady Tervo-Chair of the Republican Party. Brady appeared at approximately 10:30 am.

Public Comments:

None. No public in attendance.

Appoint a Chairman:

Jennifer Kelly asked for Nominations.

A Motion was made by Brittany Bulleit and seconded by William Keith to appoint Lisa Mattila as the Apportionment Committee Chairman.

Jennifer Kelly asked for other Nominations. None were heard.

The Motion carried by a voice vote to appoint Lisa Mattila as Chairman: Ayes 4, Nays 0.

The group also decided to have the County Clerk serve as the Secretary. Jennifer Kelly informed the Committee that her Deputy, Renee Cunningham, would be taking the minutes and was in attendance for this meeting.

Brittany Bulleit stated the plans will be due approximately 60 days after the Census results come in which should be around September 30, 2021.

Rules of Order:

The Committee agreed to follow Roberts Rules of Order.

Brittany Bulleit stated the Committee must follow the rules of procedures, and any special meeting must be called with a 24-hour notice.

Jennifer Kelly will set a meeting once she receives the Census numbers. Any information received will be provided at the meeting.

Previous Committee discussion:

Brittany Bulleit gave all Committee members copies of the 2001 and 2011 Plans, and a Historical Size of County Commissions Chart for reference.

Future Meetings:

The Committee discussed having weekly meetings during the day on a Tuesday once the Census numbers arrive, and to have at least one (1) evening meeting when the Committee adopts a plan.

Budget:

In 2011, \$535.00 was spent. The County Administrator will determine the next budget amount for the 2021 Apportionment Commission.

Brittany Bulleit explained that if a Commission wishes to use an analyst, they must use a consultant that no one else is using.

Determining the Number of Commissioners in the Districts:

William Keith said that he had spoken to individuals who discussed increasing the county Commissioners to 7.

Brittany Bulleit stated that counties are concerned about a lower population and suggested we follow the 5 District Reapportionment Plan from 2011.

Jennifer Kelly stated the Controller or Administrator will give the Committee a budget. Lisa Mattila asked the Administrator, Ben Larson, about the budget. He said if our expenses are to go up, that it should be brought to his attention.

Brittany Bulleit stated it was going to be a significant process. Once a plan is approved, it is filed with the County Clerk.

Jennifer Kelly informed the Committee that Houghton County now has an Apportionment Commission section on the County website, and everything will be posted.

Next meeting:

Lisa Mattila will prepare an Agenda for the next meeting, and Brittany Bulleit stated anything we do as a Committee is subject to FOIA.

Adjournment:

A Motion was made by William Keith and seconded by Jennifer Kelly to adjourn at 10:43 pm.

The Motion carried by a voice vote. Ayes 5, Nays 0.

Lisa Mattila, Chairman

Jennifer Kelly, County Clerk