

Houghton County DHHS Board Meeting Minutes (MCF Portion) January 18, 2024

The regular meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility Portion) was held at the DHHS offices in Houghton, MI on January 18, 2024 beginning at 09:14 a.m.

Present: Ed Jenich, Chairman – Call In
Christy Hilgers, Vice Chair
Jim Tervo, Board Member
Tom Tikkanen, County Commissioner Liaison
Roy Britz, County Commissioner Liaison
Adam Laplander, CEO/Administrator - Secretary
Ashley Kuru, Chief Financial Officer
Jodi Nuttall, Director of Nursing

Absent: None

The agenda was adopted and the minutes from the December 2023 meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility portion) were reviewed and approved as written.

Public comment: None

The December 2023 MCF Vouchers were reviewed and approved. Motion made by Christy Hilgers and supported by Jim Tervo. Motion passed.

During the Administrator's Report, the CEO/Administrator updated the board as to the Facility's current occupancy status and average occupancy rates for December 2023 and current enrollment numbers for MI Health Link. The CEO/Administrator updated the Board on the current inquiry list numbers. The CEO/Administrator updated the Board on the Annual Survey and Life Safety Survey. There are seven citations that were sent for desk review, leaving two citations that the State would come on site for review for. The plan of corrections for the Life Safety Survey have finally been approved. The CEO/Administrator updated the Board on current Agency staffing and that the facility is still falling short of applicants to open the Short-Term Rehab Unit. The Board was updated and shown the reports from the Ascom Nurse Call System. The CEO/Administrator updated the Board on the current COVID19 numbers in the facility, no new positive cases.

December financial reports were distributed to the board and reviewed. A motion was made by Christy Hilgers and supported by Jim Tervo to accept the financial reports. Motion passed. The Chief Financial Officer updated the Board on the status of the Financial Audit that is currently in Partner review.

The Board approved a Nursing and CENA No-Call In Bonus. The Bonus would run from January 19, 2024 until March 31, 2024. The Bonus would only apply to Nursing and it would be tiered by FTE. Motion made by Jim Tervo and supported by Christy Hilgers. Motion Passed.

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The Board approved the construction of an office for the Director of Rehab. The work will be completed by World of Wood, Inc. at a cost of \$21,143. Motion made by Christy Hilgers and supported by Jim Tervo. Motion passed.

The Board approved new roof replacement on two stairwell roofs that were not part of the original roof construction progress. The work will be done by World of Wood at a cost of \$12,892.00. Motion made by Jim Tervo and supported by Christy Hilgers. Motion passed.

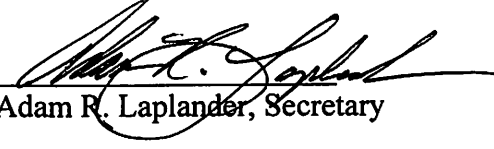
The Board approved the quote from Erico to replace the facility's Fire Alarm Duct Detectors. This was part of the Life Safety Survey – citation KTag 345. It replaces 42 duct detectors and 42 duct detector remote test stations. It also replaces 42 control relates for fire/smoke dampers. New fire alarm cable will be pulled to all new detectors and will include programming, testing and certifying. Erico will obtain the Fire Marshall permit as well as the County elec permit. The cost of the project to ensure compliance is \$77,052. Motion made by Christy Hilgers and supported by Jim Tervo. Motion passed.

The Board approved a quote from Northern Heating and Plumbing to add a Pressure Reducing Valve (PRV) at the facility to prevent backflow to the facility when water is used in the immediate area. The cost of the project is \$16,237. Motion made by Christy Hilgers and supported by Jim Tervo. Motion passed.

The Board was updated that the Leadership Team met and put a discretionary spending freeze in place for the next six months as part of its cost savings initiative program.

There being no further business the Board adjourned at 9:55 a.m.


Ed Jernich, Chairman


Adam R. Laplander, Secretary