

Houghton County DHHS Board Meeting Minutes (MCF Portion) October 17, 2024

The regular meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility Portion) was held at the DHHS offices in Houghton, MI on August 15, 2024 beginning at 09:20 a.m.

Present: Ed Jenich, Chairman
Christy Hilgers, Vice Chair
James Tervo, Board Member
Tom Tikkanen, County Commissioner Liaison
Roy Britz, County Commissioner Liaison
Adam Laplander, CEO/Administrator - Secretary
Ashley Kuru, Chief Financial Officer
Jodi Nuttall, Director of Nursing
Kara Destrampe, Director of Operations
Jeff Lehtola, Director of Facilities

Absent: None

The agenda was adopted and the minutes from the September 2024 meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility portion) were reviewed and approved as written.

Public comment: None

The September 2024 MCF Vouchers were reviewed and approved.

The CEO/Administrator updated the Board as to the Facility's current occupancy status and average occupancy rates for September 2024. The CEO/Administrator updated the Board on the current inquiry list numbers. The CEO/Administrator updated the Board that our health insurance will end with the Jefferson Health Plan as of December 31, 2024 at which point the Facility will move to The Pool. The facility will utilize the run-out options with Jefferson Health until June 30, 2025 in which all claims will continue to be paid by them and then reimbursed by the facility. The Pool requested that the facility have a Trustee and Alternate Trustee. The Trustee will be Ashley Kuru and Alternate Trustee will be Kara Destrampe. Motion made by Jim Tervo and Supported by Christy Hilgers. Motion passed. The CEO/Administrator updated the Board on recent productivity numbers in the Therapy Department. The facility has seen an increase in productivity in the Therapy Department with PT at 44%, OT at 49% and ST at 44%. Up 13%, 20% and 25% respectively since April. The Board received an update that all Capital items for the Nursing Department have been ordered and that the facility has already received the ez-stands and ten new hoyer lifts. The Board was updated on the Capital items in the Maintenance Department by Jeff Lehtola. The new transport van has arrived and is in operation. The water main project is being looked at by UP Engineers and Architects. The elevator project final quote came in less than budge and the gas burner upgrades for the boilers came in equal to budget. The resident furniture quote was received and the quote came in at \$112,413.96. The Board approved moving forward with the furniture quote. Motion made by Jim Tervo and

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supported by Christy Hilgers. Motion passed. The CEO/Administrator requested that we continue to pay the Hazard pay for RCCs and CCNs that can also end at any time. Motion made by Jim Tervo and supported by Christy Hilgers. Motion passed.

September financial reports were distributed to the Board and reviewed. A motion was made by Christy Hilgers and supported by Jim Tervo to accept the financial reports. Motion passed.

The CFO updated the Board on current A/R aging as well as current grant opportunities. The facility received a Workforce Stabilization Grant in the amount of \$27,952 and that the CFO applied for a \$250,000 Infection Control Grant that would replace the main kitchen make-up air unit. The CFO is also looking at Grant opportunities for the elevator project.

The Board requested a new quote on the Karhu Cyber RFID Quote. The CEO/Administrator will see if additional units are added, if the price per unit can be reduced. The CEO/Administrator and CFO will check with MMRMA to see if there are grant opportunities for adding RFID tap readers within the building.

The Board approved to move forward with a contract for the Social Services Technician pursuing her Master's in Social Work and reimbursing her for the courses taken. The CEO/Administrator will work with the attorney on a contract for reimbursement of courses if a commitment is made to Canal View for a certain number of years. The cost of reimbursement is \$43,521. Motion made by Jim Tervo and supported by Christy Hilgers. Motion passed.

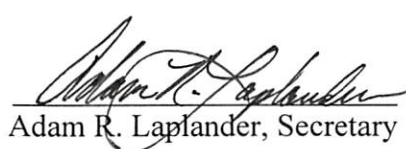
The Board approved moving continuing to fund the pension fund in the amount of \$700K for FY25. The actuarial report estimates that if the discount rate shifts from 5% to 4.5% the additional funding is needed to be funded at 100%. Motion made by Christy Hilgers and supported by Jim Tervo. Motion passed.

The Board approved the Donated Funds Agreement between Canal View and MDHHS. The amount of the agreement is \$74,900. Motion made by Jim Tervo and supported by Christy Hilgers. Motion passed.

The Board approved the updating of servers and switches in our IT Department. The facility is still waiting on quotes on the project as Karhu Cyber is working with their vendors to obtain the lowest price possible. The estimate of the project is \$150,000. The quotes received may come in prior to the next Board meeting in which the CEO or CFO will forward on to the Board as well as make the ACH payment for the items to come in. Motion made by Jim Tervo and supported by Christy Hilgers. Motion passed.

There being no further business the Board adjourned at 10:20 a.m.


Ed Jenich, Chairman


Adam R. Laplander, Secretary