

1 April 2023

Houghton County Board of Commissioners
401 E Houghton Avenue
Houghton, Michigan 49931

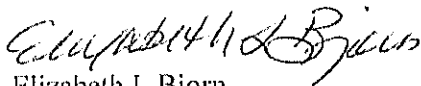
Commissioners:

Please let this correspondence serve as my official retirement date to be effective 30 April 2023. This should allow for the appointment of a new Administrator by the Houghton County Board of Commissioners and for a proper exchange of all critical roles to a new County Administrator.

I have truly enjoyed working with the Board of Commissioners, employees and taxpayers of Houghton County in all aspects of local government over the past 10 years. My intent to leave employment with Houghton County is solely based upon my own unexpected personal health issues.

I appreciate the opportunity I was given to serve as the Administrator of Houghton County and I wish the Houghton County Board of Commissioners and current employees continued success in the coming years.

Respectfully,


Elizabeth L. Bjorn

**HOUGHTON COUNTY
BOARD OF COMMISSIONERS**

401 E. Houghton Avenue, Houghton, Michigan 49931

Telephone: (906) 482-8307 Fax: (906) 482-7238

Chairperson
Tom Tikkanen
Vice Chairperson
Roy Britz

Commissioners
Glenn Anderson
Gretchen Janssen
Joel Keranen

**HOUGHTON COUNTY PASSENGER FACILITY CHARGE FUND
RESOLUTION TO REDUCE UNRESTRICTED NET ASSET BALANCE
RESOLUTION #23-05**

WHEREAS, the Houghton County Passenger Facility Charge Fund has a deficit balance of unrestricted net assets as of September 30, 2022; and

WHEREAS, pursuant to MCL 141.921, any local unit of government ending its fiscal year with a deficit net asset balance must file a deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, failure to submit a deficit elimination plan and receive Department of Treasury approval for such plan could result in a reduction of State revenue Sharing; and

WHEREAS, the timing of PFC monies are collected and expensed, as directed by the Federal Aviation Administration, dictate that the Fund will always have a deficit balance of unrestricted net assets; and

WHEREAS, the activity currently being posted to the PFC Fund was previously reported in the Airport Fund but was split out for internal accounting purposes only; and

WHEREAS, the resulting deficit balance in unrestricted net assets is an internal accounting number only.

NOW, THEREFORE BE IT RESOLVED that the Houghton County Board of Commissioners recognize that the PFC Fund will be in a perpetual state of deficit balance.

BE IT FURTHER RESOLVED that the Houghton County Board of Commissioners approve the projected budget for the years ending September 30, 2023, 2024, 2025, 2026 and 2027 for the Houghton County Passenger Facility Charge Fund.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss.
COUNTY OF HOUGHTON)

I, the undersigned, the duly qualified and acting County Clerk of the County of Houghton, State of Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of the County of Houghton at its special meeting held on the 3rd day of April 2023, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 3rd Day of April, 2023.



Jennifer Kelly, Clerk
County of Houghton

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**HOUGHTON COUNTY SOLID WASTE TRANSFER STATION
PROPRIETARY ENTERPRISE FUND
RESOLUTION TO REDUCE UNRESTRICTED NET ASSET BALANCE
RESOLUTION #23-6**

WHEREAS, the Houghton County Solid Waste Transfer Enterprise Fund has a deficit balance of unrestricted net assets as of September 30, 2022; and

WHEREAS, pursuant to MCL 141.921, any local unit of government ending its fiscal year with a deficit net asset balance must file a deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, failure to submit a deficit elimination plan and receive Department of Treasury approval for such plan could result in a reduction of State revenue Sharing; and

WHEREAS, an increase of charges for services will cause an increase in operating revenue and an increase of net assets; and

WHEREAS, a decrease of contractual, personnel and repair and maintenance expenses will cause a decrease in operating expenditures and a decrease of net liabilities; and

WHEREAS, the resulting deficit balance in unrestricted net assets will be corrected to satisfy the budgetary requirements of the State of Michigan, Department of the Treasury

NOW, THEREFORE BE IT RESOLVED that the Houghton County Board of Commissioners recognize that actions resulting in increases in revenue or decreases in operating expenses is warranted for this proprietary fund; and

BE IT FURTHER RESOLVED that the Houghton County Board of Commissioners approve the projected budgetary changes for the year ending September 30, 2024, for the Houghton County Solid Waste Transfer enterprise Fund.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss.
COUNTY OF HOUGHTON)

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**HOUGHTON COUNTY TREATMENT COURT (DRUG COURT)
SPECIAL REVENUE FUND
RESOLUTION TO REDUCE UNRESTRICTED NET ASSET BALANCE
RESOLUTION #23-07**

WHEREAS, the Houghton County Treatment Court; Nonmajor Government Fund has a deficit balance of unrestricted net assets as of September 30, 2022; and

WHEREAS, pursuant to MCL 141.921, any local unit of government ending its fiscal year with a deficit net asset balance must file a deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, failure to submit a deficit elimination plan and receive Department of Treasury approval for such plan could result in a reduction of State revenue Sharing; and

WHEREAS, expenses exceeded revenue resulting in a negative fund balance at the end of budgetary cycle for fiscal year ending September 30, 2022; and

WHEREAS, a decrease of expenditures and an increase in captured reimbursement revenue will correct this deficit; and

WHEREAS, the resulting deficit in Fund balance will be corrected to satisfy the budgetary requirements of the State of Michigan, Department of the Treasury

NOW, THEREFORE BE IT RESOLVED that the Houghton County Board of Commissioners recognize that actions resulting in an increase in reimbursement revenue or a decrease in expenses is warranted for this Nonmajor governmental fund; and

BE IT FURTHER RESOLVED that the Houghton County Board of Commissioners approve the projected budgetary changes for the year ending September 30, 2024, for the Houghton County Treatment Court (Drug Court) Fund.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss.
COUNTY OF HOUGHTON)

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