

Houghton County Board of Commissioners

Houghton County Courthouse
401 East Houghton Avenue
Houghton, MI 49931



Tom Tikkanen *Chairman*
District 1

Roy Britz *Vice Chairman*
District 5

Joel Keranen *Commissioner*
District 2

Glenn Anderson *Commissioner*
District 3

Gretchen Janssen *Commissioner*
District 4

AGENDA **HOUGHTON COUNTY BOARD OF COMMISSIONERS** **Regular Meeting** **October 14, 2025 – 6:00 P.M.**

- A. Call to Order
- B. Pledge of Allegiance
- C. Moment of Silence in Memory of Glenn Pyhtila
- D. Roll Call
- E. Approval of Minutes; September 9, 2025 Regular Meeting, September 23, 2025 Special Meeting
- F. Approval of Agenda/ Additions
- G. Public Comments – Agenda Items only *(3-minute limit)
- H. Approval of Bills- \$2,324,807.94
- I. Correspondence
- J. Reports
 - 1. Standing Committees
 - 2. Special Committees
 - 3. County Officers
- K. Unfinished Business
- L. New Business
 - 1. Michigan State University Extension Update, Paul Putnam- District Director
 - 2. Houghton County Road Commissioners Annual Compensation & Benefits
 - 3. Houghton County Equalization Annual Apportionment Report
 - 4. Houghton County Equalization GIS Contracting/RFP
 - 5. Resolution # 2025-021 Opposing House of Representatives' FY26 Budget Cuts to County Revenue Sharing
 - 6. Resolution # 2025-026 Adoption Agreement for Eligible Governmental 457 Plan
 - 7. Resolution # 2025-027 PA 152 The Publicly Funded Health Insurance Contribution Act
 - 8. Resolution # 2025-028 County Clerk's Office CPL Fund
 - 9. Houghton County Trail Project, Joe Schneller
 - 10. Survey & Appraisal for Houghton County Marina
 - 11. Survey & Appraisal for Houghton County Medical Care Facility
 - 12. Tri-County Public Defenders Insurance Coverage Update
 - 13. Tri-County Public Defenders FY26 & FY27 Contract Update
 - 14. Houghton County Snow Removal Service Bid Selection
 - 15. Houghton County Land Bank Authority Board Applications

Glenn Pyhtila

By Todd Overbeek

🕒 Sep 5, 2025 | 3:56 AM

Content Continues Below Advertisement

≡ Menu

 **Keweenaw
Report**

🔍

As received from the [Memorial Chapel Funeral and Cremation Service](#). If you have questions about, or potential corrections to the content, please contact the funeral home directly.

Glenn Pyhtila, 90, a resident of Hancock and long-time Houghton resident, passed away Thursday, September 4, 2025, at the Eastwood Nursing Center in Negaunee, where he had been a patient for the past two months.



He was born on August 11, 1935, in Hancock, a son to the late Henry and Hulda Jemina (Jarvela) Pyhtila. Glenn was raised in Detroit, Winona and Hancock, and was a graduate of Hancock High School with the class of 1953.

He then moved to the Detroit area for a short time before becoming a veteran, having served with the United States Army. During that time while being stationed at Ft. Richardson in Alaska, he played for the Ft. Richardson Pioneers Hockey team, which won the US Army Championship.

Following his time in the service, Glenn attended Suomi College before receiving a Business Administration Degree from Michigan Technological University.

On January 12, 1957, he was united in marriage to the former Shirley Kemila. The couple had resided in Ohio and Illinois while Glenn worked for the United States Department of Agriculture. The couple then moved to Houghton in 1965, when Glenn became the first male hired at St. Joseph's Hospital in Hancock, where he was the assistant business administrator. He was then appointed to the position of Houghton County Controller, from which he retired in 1995.

Glenn was a member of Gloria Dei Lutheran Church of Hancock, he enjoyed spending time coaching hockey over the years and was very proud to have coached the Laurn Grove Hockey team, before helping coach all ages with the Copper County Junior Hockey Association. He was a member of the Ottawa Sportsmen's club and enjoyed spending time at the family camp in Alston. Glenn was a devoted fan of the Toronto Maple Leafs and the Detroit Lions.

Preceding him in death were his son Michael, his sisters Edna Saari and Edel Kuoppala; his brother Eugene Pyhtila along with his parents.

Surviving are:

His wife: Shirley Pyhtila of Hancock; His sons: Eric (Jean) Pyhtila of Hancock Township, Alan Pyhtila of Northville, MI, & Chris (Dr. Jessica, PharmD) Pyhtila of Sterling, VA; His daughter-in-law: Cindy Pyhtila of Hancock; His grandchildren: Andrew, Elizabeth, Joseph, Marie, Tina, and Tristan; His great-grandchildren: Niklas, Luukas, Adele, Sophie and Noah.

A memorial service for Glenn will be held at the Memorial Chapel Funeral & Cremation Service - Hancock Chapel at a later date. Burial will be in the Lakeside Cemetery of Hancock.

To view Glenn's obituary or to send condolences to the family, please visit www.Memorialchapel.net

Content Continues Below Advertisement

CORRESPONDENCE



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ELIZABETH HERTEL
DIRECTOR

September 2, 2025

Glenn Anderson
Board of Health Chair
Western Upper Peninsula Health Department
540 Depot Street
Hancock, MI 49930

Dear Mr. Anderson:

We received communication requesting approval of Mr. Peter Baril to serve as the Health Officer for the Western Upper Peninsula Health Department.

After reviewing Mr. Baril's credentials and based on the requirements of the Michigan Public Health Code (P.A. 368 of 1978, as amended), I have determined that Mr. Baril meets the requirements for Health Officer. I approve this appointment request, effective October 1, 2025.

We look forward to working with Mr. Baril and all our colleagues at the Western Upper Peninsula Health Department. If you have questions or need assistance, please contact Ms. Laura de la Rambelje, Director of Local Health Services, at 517-388-7302 or by email at deLaRambeljeL@michigan.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Sarah Lyon-Callo".

Sarah Lyon-Callo, M.S., Ph.D.
Senior Deputy Director / State Epidemiologist
Public Health Administration

SLC:acb

c: Local Health Services

NEW BUSINESS

BOARD OF
County Road Commissioners
HOUGHTON COUNTY

WILLIAM H. SILER, Chairman
Torch Lake Township
GENE LONDO, Vice Chairman
Calumet Township
PETE TOROLA, Member
Chassell Township

20140 Gagnon Circle, M-26, Ripley
P.O. Box 269
Hancock, MI 49930
Office • 1-906-482-3600
Fax • 1-906-482-9600
Web • www.houghtoncountyroads.org

KEVIN P. HARJU, P.E.
County Highway Engineer
ROBERT P. TARVIS, JR.
Accountant

September 15, 2025

Ms. Chelsea Rheault, Administrator
Houghton County Courthouse
Houghton, MI 49931

Dear Ms. Rheault:

The Road Commission received a directive from the Michigan Department of Treasury stating that the county board of commissioners must approve and allocate funds for compensation and benefits for the road commission board members on an annual basis.

Below is listed the 2025 compensation and benefits for road commissioners for consideration by the county board. This list and the statement that "The cost of all compensation and benefits for the road commissioners is to be paid from the county road fund and approved in the annual Houghton County Road Commission General Appropriations Act," should be included in the county board's authorization.

HOUGHTON COUNTY BOARD OF ROAD COMMISSIONERS
COMPENSATION PACKAGE
01/01/2025

Salary	\$2,000.00
Life insurance	\$5,000 policy from carrier of Commissioner's choice
Bill Siler	\$17.90/month
Gene Londo	*\$62.50/quarter
Pete Torola	*\$62.50/quarter
Mileage reimbursement for use of own car	current I.R.S. approved mileage rate

*Per Houghton County Board action 06/11/01, \$250.00/year compensation in lieu of life insurance for all new road commissioners thereafter.

An Equal Opportunity Employer

Health Insurance:

1. Any employee, if permitted by the plan, may decline coverage, and would be paid in lieu of this health insurance coverage, an increase in compensation of \$600.00 per month.
2. The Houghton County Road Commission contribution toward health care insurance will be determined by the annually adjusted hard cap or 80% / 20% option as set forth in PA 152 of 2011. The annual adjustment based on the change in the medical care component of the C.P.I. will occur on January 1 of each year. Currently the employees are paying \$166.73 or \$188.95/employee/pay period for 2025. The cost for 2026 will not exceed the 80% / 20% option set by PA 152 of 2011 which will make the employee contribution \$174.05 or \$198.93/employee every two weeks.

Other business expenses

See enclosed standard employee policy

The cost of all compensation and benefits for the road commissioners is to be paid from the county road fund and approved in the annual Houghton County Road Commission General Appropriations Act.

EMPLOYEE BUSINESS EXPENSE REIMBURSEMENT POLICY

For business meetings only, an employee may be reimbursed by either claiming individual meal actual expenditures for part or whole day participation, or in case of whole day meal expense only, may elect to claim a \$60.00 per day flat rate meal reimbursement. All other business-related expenses included but not necessarily limited to, room rent, cab fare, car rental and air fare are reimbursable for the actual expenses incurred.

For business use of a personal automobile, an employee will be reimbursed the current I.R.S. approved mileage rate which includes all operating expenses such as gas, oil, parts or insurance.

All expenses to be reimbursed shall be itemized on the current applicable travel expense report and signed by the employee.

Employees shall be permitted to charge business expenses on a road commission approved credit card.

Very truly yours,

BOARD OF COUNTY ROAD COMMISSIONERS



Kevin P. Harju, P.E.
County Highway Engineer

KPH/lb

VETERANS 0.1461
ROADS 1.3540
SEN MEALS 1.0000
2025 MILLAGE APPORTIONMENT REPORT [AD VALOREM MINUS VET EX]
COUNTY OF HOUGHTON
401 E HOUGHTON AVENUE
HOUGHTON, MICHIGAN 49931
TAXABLE VALUES
AS OF 05/27/2025
2025

TOWNSHIPS		TOT TAXABLE		COUNTY		TOWNSHIP & CITIES		LOCAL SCHOOLS		CCISD		TOTAL
CITIES		HMSTD		*****		*****		*****		*****		*****
SCHOOL DISTRICTS		NON-HMSTD		ALLOC. OPER.		ALLOC. OPER.		OPER.		DEBT		MILLAGE
		CARE		VETERANS		FIRE		ROADS		CCISD		
		SEN MEALS		ROADS		ROADS		REFUSE		VOC ED		
										</		

COUNTY OF HOUGHTON
401 E HOUGHTON AVENUE
HOUGHTON, MICHIGAN 49931

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2025 MILLAGE APPORTIONMENT REPORT [AD VALOREM MINUS VET EX]																		
TOWNSHIPS CITIES SCHOOL DISTRICTS		TOT TAXABLE		COUNTY					TOWNSHIP & CITIES					LOCAL SCHOOLS				
		HMSTD	NON-HMSTD	ALLOC. OPER.	MED. CARE	VETERANS ROADS SEN MEALS	ALLOC. OPER.	FIRE	STREET ROADS	OTHER REFUSE	OTHER LIBRARY FIRE EQ	SET	OPER.	DEBT	CCISD ALLOC	CCISD SPEC ED VOC ED	TOTAL MILLAGE	
LAIRD		22,402,257																
74 L'ANSE SCH				6,2464	2,2087	2,5001	1,2842	1,9154	0,9577		0,9577	6,0000	-	3,4900	0,3970	2,8798	28,8370	
74 L'ANSE SCH				6,2464	2,2087	2,5001	1,2842	1,9154	0,9577			6,0000	18,0000	3,4900	0,3970	2,8798	46,8370	
OSCEOLA		57,414,409																
10 OSCEOLA SCH 2E2				6,2464	2,2087	2,5001	1,3000	2,2000	2,8985			6,0000	-	5,3000	0,3970	2,8798	31,9305	
10 OSCEOLA SCH 2E2				6,2464	2,2087	2,5001	1,3000	2,2000	2,8985			6,0000	18,0000	5,3000	0,3970	2,8798	49,9305	
10 OSCEOLA SCH 2F2				6,2464	2,2087	2,5001	1,3000	5,2800	2,8985			6,0000	-	5,3000	0,3970	2,8798	35,0100	
10 OSCEOLA SCH 2F2				6,2464	2,2087	2,5001	1,3000	5,2800	2,8985			6,0000	18,0000	5,0000	0,3970	2,8798	53,0100	
03 CALUMET SCH 2G2				6,2464	2,2087	2,5001	1,3000	1,4000	2,8985			6,0000	-	5,0000	0,3970	2,8798	30,8300	
03 CALUMET SCH 2G2				6,2464	2,2087	2,5001	1,3000	1,4000	2,8985			6,0000	18,0000	5,0000	0,3970	2,8798	48,8300	
03 CALUMET SCH PP				6,2464	2,2087	2,5001	1,3000	-	2,8985			6,0000	-	5,3000	0,3970	2,8798	29,7300	
03 CALUMET SCH PP				6,2464	2,2087	2,5001	1,3000	-	2,8985			6,0000	-	5,0000	0,3970	2,8798	29,4300	
PORTAGE		147,002,764																
11 HOU-POR SCH				6,2464	2,2087	2,5001	1,2957	1,4633	1,9515		1,9437	6,0000	-	9,6400	0,3970	2,8798	36,5260	
11 HOU-POR SCH				6,2464	2,2087	2,5001	1,2957	1,4633	1,9515		1,9437	6,0000	17,1103	9,6400	0,3970	2,8798	53,6360	
72 BARAGA SCH				6,2464	2,2087	2,5001	1,2957	1,4633	1,9515		1,9437	6,0000	-	2,9970	0,3970	2,8798	29,8830	
72 BARAGA SCH				6,2464	2,2087	2,5001	1,2957	1,4633	1,9515		1,9437	6,0000	17,5820	2,9970	0,3970	2,8798	47,8650	
QUINCY		14,295,301																
01 HANCK SCH				6,2464	2,2087	2,5001	1,2894	0,9919	0,9919	0,8500		6,0000	-	6,7340	0,3970	2,8798	31,0890	
01 HANCK SCH				6,2464	2,2087	2,5001	1,2894	0,9919	0,9919	0,8500		6,0000	18,0000	6,7340	0,3970	2,8798	49,0890	
SCHOOLCRAFT		57,248,589																
13 LL-HUBL SCH				6,2464	2,2087	2,5001	1,2868	3,9534	3,9534			6,0000	-	4,5000	0,3970	2,8798	29,9720	
13 LL-HUBL SCH				6,2464	2,2087	2,5001	1,2868	3,9534	3,9534			6,0000	18,0000	4,5000	0,3970	2,8798	47,9720	
03 CALUMET SCH			39,011,593	6,2464	2,2087	2,5001	1,2868	3,9534	3,9534			6,0000	-	5,0000	0,3970	2,8798	30,4720	
03 CALUMET SCH				6,2464	2,2087	2,5001	1,2868	3,9534	3,9534			6,0000	18,0000	5,0000	0,3970	2,8798	48,4720	
STANTON		84,372,103																
14 STANTON SCH				6,2464	2,2087	2,5001	1,2894	1,9938	1,9938			6,0000	-	2,2000	0,3970	2,8798	27,6690	
14 STANTON SCH				6,2464	2,2087	2,5001	1,2894	1,9938	1,9938			6,0000	18,0000	2,2000	0,3970	2,8798	45,6690	
TORCH LAKE		137,002,817																
13 LL-HUBL SCH 2B2				6,2464	2,2087	2,5001	1,2885	0,9578	0,9578			6,0000	-	4,5000	0,3970	2,8798	27,9360	
13 LL-HUBL SCH 2B2				6,2464	2,2087	2,5001	1,2885	0,9578	0,9578			6,0000	18,0000	4,5000	0,3970	2,8798	45,9360	
13 LL-HUBL SCH 2F2				6,2464	2,2087	2,5001	1,2885	1,9513	0,9578			6,0000	-	4,5000	0,3970	2,8798	28,9290	
13 LL-HUBL SCH 2F2				6,2464	2,2087	2,5001	1,2885	1,9513	0,9578			6,0000	18,0000	4,5000	0,3970	2,8798	46,9290	
13 LL-HUBL SCH PERS				6,2464	2,2087	2,5001	1,2885	-	0,9578			6,0000	-	4,5000	0,3970	2,8798	26,9780	
13 LL-HUBL SCH PERS				6,2464	2,2087	2,5001	1,2885	-	0,9578			6,0000	18,0000	4,5000	0,3970	2,8798	44,9780	
10 OSCEOLA SCH 2E2				6,2464	2,2087	2,5001	1,2885	0,5100	0,9578			6,0000	-	5,3000	0,3970	2,8798	28,2680	
10 OSCEOLA SCH 2E2				6,2464	2,2087	2,5001	1,2885	0,5100	0,9578			6,0000	18,0000	5,3000	0,3970	2,8798	46,2680	

COUNTY OF HOUGHTON
401 E HOUGHTON AVENUE
HOUGHTON, MICHIGAN 49931

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2025 MILLAGE APPORTIONMENT REPORT (AD VALOREM MINUS VET EX)																	
TOWNSHIPS		TOT TAXABLE		COUNTY			TOWNSHIP & CITIES					LOCAL SCHOOLS					
CITIES	SCHOOL DISTRICTS	HMSTD	NON-HMSTD	ALLOC. OPER.	MED. CARE	VETERANS ROADS SEN MEALS	ALLOC. OPER.	FIRE	STREET ROADS	OTHER REFUSE	OTHER LIBRARY FIRE EQ	SET	OPER.	DEBT	CCISD SPEC ED VOC ED	TOTAL MILLAGE	
CITY OF HANCOCK		153,727,223															
01 HANCK SCH		6,2464	2,2087	2,5001	13,1707			0,7942		0,7942	0,7942	6,0000	-	6,7340	0,3970	2,8798	42,5193
01 HANCK SCH		6,2464	2,2087	2,5001	13,1707			0,7942		0,7942	0,7942	6,0000	18,0000	6,7340	0,3970	2,8798	60,5193
CITY OF HOUGHTON		194,848,049															
11 HOU-POR SCH		6,2464	2,2087	2,5001	15,0000				1,9437		1,9437	6,0000	-	9,6400	0,3970	2,8798	46,8157
11 HOU-POR SCH		6,2464	2,2087	2,5001	15,0000				1,9437		1,9437	6,0000	17,1103	9,6400	0,3970	2,8798	63,9260
VILLAGES																	
CALLUMET VILLAGE		11,894,416															
03 CALUMET SCH		6,2464	2,2087	2,5001	1,2776			12,0479	3,6972	1,7000	0,9638	6,0000	-	5,0000	0,3970	2,8798	44,9185
03 CALUMET SCH		6,2464	2,2087	2,5001	1,2776			12,0479	3,6972	1,7000	0,9638	6,0000	18,0000	5,0000	0,3970	2,8798	62,9185
03 CALUMET SCH DDA		6,2464	2,2087	2,5001	1,2776			12,0479	3,6972	2,8073	0,9638	6,0000	-	5,0000	0,3970	2,8798	46,0258
03 CALUMET SCH DDA		6,2464	2,2087	2,5001	1,2776			12,0479	3,6972	2,8073	0,9638	6,0000	18,0000	5,0000	0,3970	2,8798	64,0258
COPPER CITY VILG		2,614,015															
03 CALUMET SCH		6,2464	2,2087	2,5001	1,2776			8,1035	0,4821		0,9638	6,0000	-	5,0000	0,3970	2,8798	36,0590
03 CALUMET SCH		6,2464	2,2087	2,5001	1,2776			8,1035	0,4821		0,9638	6,0000	18,0000	5,0000	0,3970	2,8798	54,0590
LAKE LINDEN VILG		18,236,996															
13 LL-HUBL SCH		6,2464	2,2087	2,5001	1,2868			9,3253	1,7021	3,7428	1,9878	1,7500	-	4,5000	0,3970	2,8798	44,5268
13 LL-HUBL SCH		6,2464	2,2087	2,5001	1,2868			9,3253	1,7021	3,7428	1,9878	6,0000	18,0000	4,5000	0,3970	2,8798	62,5268
LAURIUM VILG		32,736,858															
03 CALUMET SCH		6,2464	2,2087	2,5001	1,2776			12,0883	3,5000	4,4889	2,1128	0,9638	-	5,0000	0,3970	2,8798	49,6634
03 CALUMET SCH		6,2464	2,2087	2,5001	1,2776			12,0883	3,5000	4,4889	2,1128	6,0000	18,0000	5,0000	0,3970	2,8798	67,6634
SOUTH RANGE VILG		16,530,486															
02 ADAMS SCH		6,2464	2,2087	2,5001	1,2959			11,9863	2,8815		0,2951	6,0000	-	11,4500	0,3970	2,8798	48,1408
02 ADAMS SCH		6,2464	2,2087	2,5001	1,2959			11,9863	2,8815		0,2951	6,0000	18,0000	11,4500	0,3970	2,8798	66,1408



Colligō GIS

635 Circle Drive
Iron Mountain, MI 49801
906-774-3440
contact@colligogis.com

September 23, 2025

Ms. Chelsea Rheault, Administrator
Houghton County Courthouse, 5th Floor
401 E. Houghton Avenue
Houghton, Michigan 49931

Re: 2026 GIS Services and Colligo GIS Subscription
Houghton County, Michigan

Dear Ms. Rheault:

Colligo GIS (Colligo) is pleased to submit this proposal to Houghton County (County) for the above-mentioned services.

Colligo will provide a framework, training, and technical support to enable County personnel to complete many GIS parcel mapping related tasks internally using the Colligo GIS platform. Colligo's role will be to train staff, provide ongoing guidance, and perform specialized technical tasks as needed.

SCOPE OF SERVICES – GIS PARCEL MAPPING TRAINING AND TECHNICAL SUPPORT

Colligo understands that County personnel will take the lead in performing GIS parcel mapping for the County. County personnel will also be the primary party in determining areas of priority for GIS work (e.g., Civil City/Township, parcel density, PLSS Town-Range, platted areas, waterfront). Colligo will work with assigned County personnel to provide training and consultation to guide these decisions.

Colligo will provide structured training sessions for County personnel in the use of the Colligo GIS software platform. Training will include:

- **System navigation & functionality** – orientation to the interface, tools, and workflows.
- **Parcel mapping & editing** – creating, modifying, and rectifying parcel boundaries using Colligo GIS tools.
 - **COGO processes** for metes-and-bounds descriptions.
 - **Georeferenced survey maps** when descriptions are incomplete or ambiguous.
 - **Best fit analysis** using neighboring data, aerial imagery, and other available sources.
- **Quality assurance practices** – verifying data accuracy and consistency across parcels and PLSS grids.
- **Public Data Sourcing** – internet searches for information that could include publicly available Remonumentation GIS spatial data and recorded plats, with the primary source being the Michigan LARA website.

Colligo will provide direct technical assistance for complex mapping issues and integrations. Additionally, Colligo will provide oversight, particularly in densely populated areas where alignment is difficult to ascertain.

Colligo will train County staff to calculate the location of additional Remonumentation points when provided surveys include two or more established points.

Colligo will train County staff to perform parcel boundary rectifications against PLSS Remonumentation data using Colligo GIS tools.

Colligo will provide oversight, review, and correction for more advanced adjustments, particularly in densely populated areas where alignment is critical.

SCOPE OF SERVICES – THIRD-PARTY GIS DATA REQUESTS TRAINING

Colligo will train County personnel in the processes of performing third-party requests for GIS data. All data requests will be managed in accordance with the County's approval and guidelines, ensuring that the information provided aligns with the County's requirements and protocols.

SCOPE OF SERVICES – ADDITIONAL AS-NEEDED GIS SERVICES

Services requested outside the outlined scope will be discussed prior to commencement. If approved these services will be invoiced per the hourly rates listed in the Fees section below.

ASSUMPTIONS

If unforeseen issues arise during the services detailed in this proposal or are not explicitly covered in this proposal and could impact on the project's fee or schedule, Colligo will promptly inform the Client to discuss providing an updated scope of work and fee proposal.

If, during the project, it is determined that additional services or data integration is required by a specific Township or City, the cost of services may increase. In such cases, Colligo will notify the County, Township, or City and provide a written scope of services and cost proposal for approval before proceeding with the work.

If the County assigns Colligo responsibility for fulfilling GIS data requests, associated services will be billed according to the Fees section below.

All data and GIS layers are and will remain the property of the County.

FEES

All Colligo services will be billed at the hourly rates shown below. If these services are determined to exceed the "Anticipated Total" Colligo will notify the County prior to work continuing.

Any travel, lodging, meals, or other related expenses will be invoiced together with these services.

In accordance with the assumptions and conditions set forth in this letter the scope of services listed above will be completed for:

- Colligo GIS Software Annual Subscription\$1,800
- As-Needed Services (Anticipated Total)\$5,000
 - Technician 21 \$99/Hour
 - Technician 23..... \$110/Hour

September 23, 2025

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PERFORMANCE SCHEDULE

Colligo anticipates starting work upon receipt of a signed Work Order and will perform these services through December 31, 2026. Prior to January 1, 2027, Colligo will review this scope of services with the County before continuing for the year 2027.

If you accept this proposal, please endorse both copies of the attached Agreement and Work Order No. 5 and return one copy to this office. Please retain one copy for your files.

We appreciate the opportunity to submit this proposal. If you have should have any questions, please contact me at (906) 774-3440.

Sincerely,
COLLIGO GIS

Gary D. Hoaglund (of Coleman Engineering on behalf of Colligo GIS)
GIS Manager

GDH/kr

Enclosures

P:\Colligo Proposals, Work Orders & Agreements\Client Files\Houghton County, Michigan 1041\2026\Houghton County - 2026 GIS Services and Colligo Subscription.docx

PROFESSIONAL SERVICES AGREEMENT

This Agreement is made and entered into by and between **Schneider Geospatial, LLC**, a Delaware Limited Liability Company, whose place of business is 8901 Otis Avenue, Suite 300, Indianapolis, IN 46216 ("PROFESSIONAL") and **Houghton County, MI**, whose place of business is: 401 East Houghton Avenue, Houghton, Michigan 49931 ("CLIENT").

1. Services.

PROFESSIONAL shall provide CLIENT with the following services ("Services")

A. Beacon Portal Development (Basic)

Development of a publicly accessible (or restricted access if chosen) web-based property information portal featuring land assessment, taxation, CAMA, and digital map data utilizing existing real estate and GIS datasets provided to PROFESSIONAL by CLIENT. This site will include the following:

- a. Property ownership, location, valuation, recording, and tax information from CLIENT's property tax administration system BS&A
 - b. Detailed residential, commercial, and agricultural land and improvements information from CLIENT's CAMA real estate system BS&A
 - c. Property sales history from CLIENT's CAMA real estate system (if available).
 - d. Property sketches (if available and provided by CLIENT in a web-friendly image file format).
 - e. Property photos (if available and provided by CLIENT in a web-friendly image file format).
 - f. Esri compatible vector and raster spatial data from CLIENT's existing GIS data sources.
 - g. Interactive GIS mapping interface including navigation tools such as zoom in, zoom out, dynamic and fixed panning, feature selection and query, interactive overview map, and legend. Also included are map tools to measure distance and area, buffer selected features, zoom to scale, identify features, and map printing to multiple paper sizes.
 - h. Dynamic relationship between parcel reports and an Internet map service. This will allow the user to search for a property and be taken directly to the queried parcel on the map, and alternatively select a parcel on the map and be taken directly to the specific report(s) associated with the parcel.
 - i. Additional features are available to all real estate web site clients, including multiple search criteria, dynamic user help guides, CLIENT contact information, and user feedback forms.
 - j. PROFESSIONAL will provide an automated routine to transfer data from CLIENT's local computer data sources to PROFESSIONAL's servers over a high-speed Internet connection. This automated routine can be scheduled to update data to the website on a regular basis.
 - k. Components INCLUDED in Basic Bundle:
 - a) Core
 - b) Map
 - c) Account Management
 - d) Data Extract Tool
 - e) Comparable Search
 - f) Comp Report Generator
 - g) Property Tax Dollars
 - h) Document Access
-

- i) Advertising
- j) Bulk Printing
- k) Mailing Labels
- l) Sales Search Tools
- m) Access to up to 2 forms
- n) 2 tickets to the Schneider Users' Conference

B. Portal Hosting and Maintenance

PROFESSIONAL shall host and maintain of the above-described portal(s) for the term of this Agreement.

PROFESSIONAL's web data server environment is based in a cloud computing service residing in data centers managed by third-party hyper-scale cloud providers. Site improvements and modifications, including functionality enhancements to the core product may be made periodically. If CLIENT is charging fees for use of the system, any and all disputed charges are the responsibility of CLIENT. Certain onsite hardware and software configurations may require additional third-party software (not included in this Statement of Work). Services also include monitoring of PROFESSIONAL's web servers on a twenty-four/seven (24/7) basis; however, because of infrastructure issues beyond the control of PROFESSIONAL's staff, web services are not guaranteed to be available twenty-four) 24 hours per day, seven (7) days per week.

C. Parcel Maintenance

a. Parcel Maintenance / Soil Processing Setup

- i. PROFESSIONAL will coordinate with CLIENT to determine:
 - 1) Cadastral data layer maintenance procedures
 - 2) Cadastral data layer location
 - 3) Necessary attribute requirements
- ii. PROFESSIONAL will create a specific database and user for CLIENT on PROFESSIONAL's system.
 - 1) Setup will require the CLIENT to provide PROFESSIONAL, at the beginning of the project:
 - a) Parcels
 - i) Esri compatible format
 - ii) Polygon structure
 - iii) Covering the entire county
 - iv) Attributes:
 - Parcel Number (required)
 - Legal Acreage / Gross Acreage (required)
 - b) Soils
 - i) Esri compatible format
 - ii) Polygon structure
 - iii) Covering the entire county
 - iv) Attributes:
 - Code (required)
 - v) At the beginning of the project, CLIENT may elect to have PROFESSIONAL download the most recent soils polygon data layer from United States Department of Agriculture (USDA) Web Soil Survey site in an Esri compatible format (shapefile or file geodatabase).

Soil Data

- PROFESSIONAL will verify coordinate system of the layer and reproject to the appropriate CLIENT projection, if necessary.
 - PROFESSIONAL will not modify the features or attributes of this downloaded dataset.
- c) Assessment / Land Cover layer (Optional)
- i) Esri compatible format
 - ii) Polygon structure
 - iii) Covering the entire county
 - iv) Attributes:
 - Type (required)
 - vi) At the beginning of the project, CLIENT may elect to have PROFESSIONAL download the most recent USGS Georgia Landcover (woodland) polygon data layer from United States Geological Survey website in an Esri compatible format (shapefile or file geodatabase).

Land Cover

 - PROFESSIONAL will verify coordinate system of the layer and reproject to the appropriate CLIENT projection, if necessary.
 - PROFESSIONAL will not modify the features or attributes of this downloaded dataset.
- d) PROFESSIONAL will work with the CLIENT if additional values and parameters are necessary for the specific State.

b. Parcel Maintenance & Soils Processing

- i. PROFESSIONAL will complete up to 200 splits / combinations / modifications per year based on CLIENT requests. Excess splits / combinations / modifications do not carry over past the end of the year. Parcel splits / combinations / modifications in excess of the above listed amount will be completed using available Flex hours (if contracted).
- ii. Parcel data maintenance will be performed on the CLIENT's existing parcel polygon data layer in Esri® shapefile, personal or file geodatabase format.
 - 1) The parcel polygon data layer will be attributed with the parcel number.
- iii. PROFESSIONAL will utilize parcel polygon data maintenance techniques such as, Coordinate Geometry (COGO), splits by aliquant parts, merging, etc. in an Esri® based environment.
- iv. PROFESSIONAL will update ancillary polygon data layers currently available and listed below that are affected by the split / combination.
 - 1) Lot
 - 2) Block
 - 3) Subdivision
 - 4) Corporate boundary
 - 5) Right of way
- v. Existing ancillary data layer attributes would be maintained and populated with the appropriate attributes found on the source documents (i.e. subdivision name, lot numbers) as defined during the Parcel Maintenance Setup.
- vi. Linear and annotation layers are not considered part of this parcel maintenance process. If the CLIENT wishes existing linear or annotation layers to be maintained PROFESSIONAL can provide an additional customized scope.

- vii. PROFESSIONAL will enter all of the splits that occur into the GIS either through a remote connection to the CLIENT's computer or at PROFESSIONAL's office. This will be in support of (but not replacing) the current workflow regarding data entry into your CAMA and TAX systems.
- viii. The CLIENT will provide all documentation (i.e. deeds, surveys, plats, etc.) in either hard copy or digital format for the split / combination and the parent and child parcel number.
- ix. A predefined weekly or bi-weekly schedule would be setup to meet the CLIENT's needs.
- x. PROFESSIONAL will only adjust the features that are affected by the split / combinations that are provided by CLIENT. PROFESSIONAL reserves the right to determine if any data alignment, data quality control, or overall data improvement request would need to be handled as a separate project. PROFESSIONAL would provide a scope and favorable pricing if such services are necessary.
- xi. Upon CLIENT request PROFESSIONAL will provide a copy of the maintained parcel layer once annually to CLIENT's designated state agency.
- xii. PROFESSIONAL will perform Agland™ / soils processing for parcels involved with the split / combination.
- xiii. PROFESSIONAL will provide new soil acreage results via CLIENT's **Beacon** website, once the parcel(s) are processed.

Other Fixed Fee phases of this project may be developed during the course of this agreement. Once the estimates are accepted, an Authorization to Proceed will have to be signed and submitted before work will begin.

2. Payment for Services.

CLIENT shall compensate PROFESSIONAL for the Services as follows:

A. Beacon and Parcel Maintenance

a. **One-time setup cost:** **\$4,000**

Setup items:

Beacon Basic	\$21,000
<u>Parcel Maintenance</u>	<u>\$3,600</u>
Subtotal:	\$24,600
<u>Discount:</u>	<u>\$20,600</u>
Total:	\$4,000

b. **Annual cost:** **\$21,200**

Items:

Beacon Basic	\$14,000
Parcel Maintenance	<u>\$7,200</u>

B. Payment Schedule:

Year 1	January 1, 2025 – September 30, 2026:	\$19,900
	(Setup: \$4,000, Hosting: \$15,900 - prorated 9 months)	
Year 2	October 1, 2026 – September 30, 2027:	\$22,260
Year 3	October 1, 2027 – September 30, 2028:	\$23,373

C. Project Schedule

a. Portal Development

- i. PROFESSIONAL requires the following information and technical assistance from CLIENT to access data sources defined in the Scope of Services.
 1. Database connection information
 2. Server name or IP address
 3. Database name
 4. User login information for read access
 5. Data dictionary or schema, as available
- ii. Network paths to all file data sources
- iii. Installation of PROFESSIONAL's Remote Support application on a computer with network access to CLIENT's data sources and files.
- iv. All information must be provided by CLIENT to the PROFESSIONAL at least twenty-one (21) days prior to the start of the Initial Hosting Term, defined below, to ensure that all data will be available on the portal at the start of the Initial Hosting Term.

b. Portal Hosting and Maintenance

- i. The Initial Hosting Term shall be defined in the Scope of Service or Payment Schedule above.
- ii. The Initial Hosting Term shall begin at the date above regardless of project delays resulting from CLIENT's failure to provide PROFESSIONAL with information required to access project data sources according to the project schedule. Any project delays on the part of the PROFESSIONAL will result in the initial hosting term starting the first day of the first month following the completion of the portal's development and release from PROFESSIONAL to CLIENT.

Invoicing will be done on an annual basis at the beginning of the term unless otherwise specified.

If the CLIENT cancels the agreement before end of initial multi-year term, any waived discounts and promotional fees will be included in the final invoice.

Balances due thirty (30) days after the due date for non-government clients and sixty (60) days after the due date for government clients shall be assessed an interest rate of 1½% per month (18% per year). CLIENT agrees to pay for any and all costs of collection including, but not limited to interest, lien costs, court costs, expert fees, attorney's fees and other fees or costs involved in or arising out of collecting any unpaid or past due balances, including late fees or penalties. If payment is not received within thirty (30) days of the due date, PROFESSIONAL reserves the right, after giving seven (7) days written notice to CLIENT, to suspend services to CLIENT or to terminate this Agreement.

3 Terms of Service. Each party's rights and responsibilities under this Agreement are conditioned upon and subject to the Terms of Service which can be found at <http://schneiderGIS.com/termsofservice>. By executing this Agreement, CLIENT acknowledges that it has read the above-described Terms of Service and agrees that such Terms of Service are incorporated herein and made a part of this Agreement. PROFESSIONAL reserves the right to update or modify the Terms of Service upon ten (10) days prior notice to CLIENT. Such notice may be provided by PROFESSIONAL to CLIENT by email.

4 Term, Termination and Renewal. The initial term of this Agreement shall be defined in the Scope of Services or Payment Schedule above. If the services provided are for an annual rate and extend for multiple years, PROFESSIONAL will prorate the first year of the agreement to match the fiscal year for the CLIENT, followed by consecutive, twelve (12) month periods. This Agreement shall automatically renew for successive terms which consist of a twelve (12) month period, subject to earlier termination as set forth in this Agreement or upon written notification by either party thirty (30) days prior to the end of a term. If, for any reason, this Agreement is terminated prior to the end of a term, any waived or discounted fees or specified promotional items provided by PROFESSIONAL shall be invoiced by PROFESSIONAL and paid by CLIENT. PROFESSIONAL reserves the right to update the pricing applicable to this Agreement after the initial term for any renewal terms and/or any subsequent terms occurring after the initial term of the Agreement; PROFESSIONAL shall provide prior written notice to CLIENT of any pricing adjustments applicable to any such renewal and/or subsequent terms.

5 Additional Data Hosting. PROFESSIONAL's website hosting services allow for storage of up to ten (10) Gigabytes of data and files to include as content for CLIENT's website hosted in PROFESSIONAL's web data server environment. Additional storage and transfer requirements may be negotiated, at PROFESSIONAL's discretion, if CLIENT decides to add additional content to the website – such as orthophotos, scanned documents, etc.

6 Assignment. PROFESSIONAL has the right to assign or transfer any rights under or interest in this Agreement upon fifteen (15) days' written or electronic notice to CLIENT. Nothing in this Paragraph shall prevent PROFESSIONAL from employing consultants or subcontractors to assist in the performance of the Services.

7 Rights and Benefits. Nothing in this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than CLIENT and PROFESSIONAL. CLIENT and PROFESSIONAL expressly state there are no third-party beneficiaries to this Agreement.

8 Successors. This Agreement is binding on the partners, successors, executors, administrators and assigns of both parties.

9 Applicable Law. The terms and conditions of this Agreement are subject to the laws of the State of Indiana.

IN WITNESS WHEREOF, the Parties have executed this Agreement by affixing their signatures below.

Pricing is valid through September 30, 2025.

PROFESSIONAL:
Schneider Geospatial, LLC

By: _____

Print: Jeff Corns, GISP

Title: President & CEO

Date: _____

CLIENT:
Houghton County, MI

By: _____

Print: _____

Title: _____

Date: _____

HOUGHTON COUNTY BOARD OF COMMISSIONERS

RESOLUTION # 2025-021

OPPOSING HOUSE OF REPRESENTATIVES' FY26 BUDGET CUTS TO COUNTY REVENUE SHARING

WHEREAS, counties are mandated by the State of Michigan to provide essential public services including courts, jails, elections, public health, public safety and human services; and

WHEREAS, unlike cities, villages and townships, counties do not receive constitutionally guaranteed revenue sharing and instead rely solely on statutory revenue sharing, leaving counties uniquely vulnerable to annual state budget decisions; and

WHEREAS, the House of Representatives' version of the Fiscal Year 2026 state budget proposes a \$34.9 million reduction in county statutory revenue sharing, wiping out the long-overdue progress made in FY25 to restore revenue sharing to sustainable levels; and

WHEREAS, the House plan, if enacted, would leave counties with just over \$256 million in statutory revenue sharing statewide, while constitutional revenue sharing for cities, villages and townships (CVTs) is set to reach \$1.1 billion, and when combined with statutory revenue sharing, CVTs would get \$1.4 billion; and

WHEREAS, the House plan shifts \$40 million into restricted sheriff funding with strings attached, requiring counties to maintain higher law enforcement funding levels, even as flexible revenue sharing is reduced, thereby further straining already-limited general funds; and

WHEREAS, public safety dollars directed exclusively to sheriffs are not equivalent to revenue sharing, since they cannot be used to support the wide range of mandated services counties must provide; and

WHEREAS, the Senate budget proposal provides just over \$320 million in county statutory revenue sharing, an increase of \$29.1 million over FY25, and includes \$60 million for public safety that can be allocated at the discretion of county boards of commissioners rather than bypassing them; and

WHEREAS, the Senate approach respects county governance, strengthens general fund flexibility, and better equips counties to meet their broad statutory responsibilities.

THEREFORE, BE IT RESOLVED, that Houghton County Board of Commissioners strongly urges the Michigan Legislature and governor to reject the House revenue sharing cuts and support the Senate's proposal to increase county revenue sharing and provide flexible funding for public safety needs; and

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Governor Gretchen Whitmer, Senate Majority Leader Winnie Brinks, House Speaker Matt Hall and Chairs of the House and Senate Appropriations Committees.

Adopted this 14th day of September, 2025.

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes:

No: None (0)

Absent:

Motion carried.

RESOLUTION DECLARED ADOPTED.

Tom Tikkanen, Chairman
Houghton County Board of Commission

Date

I, Jennifer Kelly, County Clerk of the County of Houghton, do hereby certify and set my seal to the above resolution as adopted October 14, 2025, at the Houghton County Courthouse, 401 East Houghton Street, Houghton, Michigan.

Jennifer Kelly, County Clerk

Houghton County Board of Commissioners

Houghton County Courthouse
401 East Houghton Avenue
Houghton, MI 49931
(906) 482-8307



Tom Tikkanen *Chairman*
District 1
Roy Britz *Vice Chairman*
District 5
Joel Keranen *Commissioner*
District 2
Glenn Anderson *Commissioner*
District 3
Gretchen Janssen *Commissioner*
District 4

RESOLUTION # 2025-026

ADOPTION AGREEMENT FOR ELIGIBLE GOVERNMENTAL 457 PLAN

The undersigned authorized representative of Houghton County (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on October 14, 2025, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of amended 457 Plan and Trust effective March 13, 2025, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Houghton County 457 Plan as amended and restated and the Summary of 457 Provisions, which are hereby approved and adopted.

Upon a call of the roll, the vote was as follows:

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes-

No-

Motion Carried.

Tom Tikkanen, Chairman
Houghton County Board of Commission

Date

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss.
COUNTY OF HOUGHTON)

I, the undersigned, the duly qualified County Clerk of the County of Houghton, State of Michigan do hereby certify that the foregoing is true and complete copy of a Resolution adopted by the County Board of the County of Houghton as its Regular Meeting held on October 14, 2025, the original of which Resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 14th day of October 2025.

Jennifer Kelly, Houghton County Clerk

RESOLUTION 25-27

EXEMPTION RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011; WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 - "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - "80%/20%" Option limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the GOVERNMENT BODY has decided to adopt the annual Exemption option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the Board of Commission in Houghton County elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2026 through December 31, 2026.

Upon a call of the roll, the vote was as follows:

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes-

No-

Motion Carried.

Tom Tikkanen, Chairman
Houghton County Board of Commission

Date

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss.
COUNTY OF HOUGHTON)

I, the undersigned, the duly qualified County Clerk of the County of Houghton, State of Michigan do hereby certify that the foregoing is true and complete copy of a Resolution adopted by the County Board of the County of Houghton as its Regular Meeting held on October 14, 2025, the original of which Resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 14th day of October, 2025.

Jennifer Kelly, Houghton County Clerk



**HOUGHTON COUNTY
BOARD OF COMMISSIONERS**

401 E. Houghton Avenue, Houghton, Michigan 49931
Telephone: (906) 482-8307

**COUNTY CLERK'S OFFICE CPL FUND
RESOLUTION #2025-28**

WHEREAS, MCL 28.425X specifies on (2) that the expenditures from the County Concealed Pistol licensing fund shall be used by the County Clerk only for the cost of administering this act. Allowable expenditures include, but are not limited to, any of the following costs of the County Clerk:

- (a) Staffing requirements directly attributable to performing functions required under this act.
- (b) Technology upgrades, including technology to take fingerprints by electronic means.
- (c) Office supplies.
- (d) Document storage and retrieval systems and system upgrades.; and

WHEREAS, since 2015 the County Clerk agreed to 10% be taken from the CPL fund for two (2) employees from the Clerk's Office; and

WHEREAS, it was discovered the County Clerk's wages and benefits and two (2) other staff members had 10% of their wages and benefits coming from the CPL fund. This was then corrected to two (2) employees, one still being the County Clerk's; and

NOW, THEREFORE, BE IT RESOLVED, that the Houghton County Board of Commissioners acknowledges that County Clerk will submit the amount of time two (2) employees work on Concealed Weapons permits each pay period and the appropriate amount will be deducted from the CPL fund.

Upon a call of the roll, the vote was as follows:

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes:

No: None (0)

Motion carried.

Tom Tikkanen, Chairman
Houghton County Board of Commission

Date

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss.
COUNTY OF HOUGHTON)

I, the undersigned, the duly qualified County Clerk of the County of Houghton, State of Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of the County of Houghton at its Regular Meeting held on October 14, 2025, the original of which Resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 14th day of October, 2025.

Jennifer Kelly, County Clerk
County of Houghton



Outlook

Agenda item.

From Joel Keranen <joel.keranen@houghtoncounty.gov>

Date Mon 10/6/2025 5:42 PM

To Chelsea Rheault <chelsea@houghtoncounty.gov>

Chelsea, can you please add to the agenda survey and appraisal for the Marina and appraisal for Canal view Houghton County.

Get [Outlook for iOS](#)

FW: insurance coverage for Houghton County

From Ann Harris <aharris@tcpd.legal>

Date Tue 10/7/2025 11:24 AM

To Chelsea Rheault <chelsea@houghtoncounty.gov>

Cc David Gemignani <dgemignani@tcpd.legal>; Tom Tikkanen <tom.tikkanen@houghtoncounty.gov>; Glenn Anderson <glenn.anderson@houghtoncounty.gov>; Joel Keranen <joel.keranen@houghtoncounty.gov>; Gretchen Janssen <gretchen.janssen@houghtoncounty.gov>; Roy Britz <roy.britz@houghtoncounty.gov>

CAUTION: This email originated from outside the organization of Houghton County. Exercise **EXTREME** caution when opening external attachments or links from unknown senders.

Chelsea:

With regard to Commissioner Anderson's request for us to carry additional insurance, please see our agent's response below. As Mr. Bugni has stated, we could get a hold harmless agreement but it would only cover perils that are already covered in our general liability policy. We carry malpractice insurance, business general liability insurance, and worker's compensation insurance. Mr. Gemignani also carries liability insurance on the premises, as he and his wife own the building. If you could find out what specific perils the board is concerned about, that might be helpful, but I think we are already fully insured. If there is some other type of insurance coverage which the board would like us to obtain, please advise us and we will look into it further.

With regard to the contract, Mr. Gemignani has spoken with representatives from Keweenaw and Baraga County, and other than Chuck Miller's request to remove the second portion of paragraph 25, there appears to be no other requested changes. We have already met with our board and received approval to sign the contract. If you would provide a revised contract which deletes that portion of paragraph 25 to all parties prior to their respective board meetings, we think the contract could be fully signed by next week. It looks like Houghton and Baraga Counties have a board meeting on Tuesday, October 14th and Keweenaw County has a board meeting on Wednesday, October 15th.

Please advise.

Thank you.

PLEASE CONFIRM RECEIPT OF THIS E-MAIL.

Ann M. Harris
Administrator
Tri-County Public Defenders
1221 Schoolhouse Drive
Houghton, MI 49931
Phone: 906-487-7007
Fax: 906-487-7027
Email: aharris@tcpd.legal

From: Jeff Bugni <jbugni@douglassagency.com>
Sent: Tuesday, October 7, 2025 10:28 AM
To: Ann Harris <aharris@tcpd.legal>
Subject: RE: insurance coverage for Houghton County

Ann, good morning. In regards to adding the County as additional insured to the General Liability policy – we can do this with a hold harmless agreement, but it will not cover “damages of every kind and nature”. It will only extend for perils covered in the General Liability and the exclusions in the policy would still apply including coverage for Malpractice.

It could be helpful to find out specific occurrences that the County is worried about as that could help you determine what type of policy may best cover their concern(s).

Use this link to Send a Secure Document

Jeff Bugni, President
Frank A. Douglass Agency, Inc.
324 Shelden Ave.
Houghton, MI 49931
www.douglassagency.com
phone 906-482-2660
fax 906-482-9791



The information in this e-mail & subsequent attachments may contain confidential information that is intended solely for the attention & use of the named addressee(s). The message or any part thereof must not be disclosed, copied, distributed or retained by any person without authorization from the addressee.

From: Ann Harris <aharris@tcpd.legal>
Sent: Monday, October 6, 2025 10:40 AM
To: Jeff Bugni <jbugni@douglassagency.com>
Subject: insurance coverage for Houghton County

You don't often get email from aharris@tcpd.legal. [Learn why this is important](#)
Jeff:

Attached please find email correspondence between myself and John Balmat from Acrisure. This is the same matter and Dave and I called you about a few weeks ago.

Travelers Insurance covers us for commercial general liability insurance through your office. Could you please review the attached along with our policy and let me know what you think about this? Dave doesn't think that our general liability insurance would cover this.

Thank you for your anticipated assistance with this matter.

Ann

PLEASE CONFIRM RECEIPT OF THIS E-MAIL.

Ann M. Harris
Administrator
Tri-County Public Defenders
1221 Schoolhouse Drive
Houghton, MI 49931
Phone: 906-487-7007
Fax: 906-487-7027
Email: aharris@tcpd.legal

P

prosecutor@keweenawprosecutor.com

To: Chelsea Rhault 'Ann Harris' <aharris@icpdlegal>; 'David Gemignani' <dgemignani@icpdlegal>; 'Cameron Herrington' <cherrington@icpdlegal>; + 3 others
Cc: Board of Commissioners: Alexandria Jafetson; Daniel Helmer; 'Roger Zappa' <rzappa@bama.net>

Tue 9/23/2025 2:23 PM

You forwarded this message on Wed 9/24/2025 3:37 PM

CAUTION: This email originated from outside the organization of Houghton County. Exercise EXTREME caution when opening external attachments or links from unknown senders.

Good afternoon,

I only have one question about the revised agreement

I am not seeing why this sentence continues to appear in Par. 25: "All cases assigned to defense counsel prior to October 1, 2027, shall continue with such assigned counsel and the COUNTIES shall compensate assigned counsel on those cases through and to conclusion according to the terms of the appointment policy in effect at the time of the appointment."

In the original contract, the sentence was intended to cover the situation in which an attorney had been appointed to represent a defendant prior to October 1, 2018 – the contract's original inception date – with the intention that a county would continue to be responsible for payments to assigned counsel prior to the contract's inception date.

Leaving the sentence in now appears to contradict the sentence that precedes it: "All cases assigned prior to termination without cause shall be completed pursuant to the contract without compensation other than that provided for in this contract."

Thank you for your replies.

Chuck

P.S. Please also advise if TCOB is asking Keweenaw County to approve and sign this contract prior to its next regularly-scheduled Board Meeting on 10-15.

**INDIGENT CRIMINAL DEFENSE CONTRACT BETWEEN
KEWEENAW, HOUGHTON AND BARAGA COUNTIES
AND THE TRI-COUNTY PUBLIC DEFENDERS, A MICHIGAN NON-PROFIT
CORPORATION (2025/2026)**

This contract is made between TRI-COUNTY PUBLIC DEFENDERS ("TCPD"); a Michigan non-profit corporation, and the Michigan Counties of Keweenaw, Houghton, and Baraga through their authorized representatives ("COUNTIES"):

1. Continuity with Prior Contracts

This contract is a continuation of the contracts of the same nature made between TCPD and COUNTIES executed between the fiscal years of 2018 to 2025. This contract supersedes prior contracts for years ranging from 2018 to 2025 between the parties.

2. Fiduciary Responsibility

Houghton County shall continue to serve as the fiduciary to Baraga and Keweenaw Counties and to the indigent defense system in their management of the indigent defense fund from October 1, 2025 through September 30, 2027.

3. Attorney Services

References to TCPD in this contract include all attorneys hired or subcontracted by TCPD who perform all legal services contained within this contract.

4. Services Covered

TCPD will provide representation of indigent criminal defendants in the 97th District and 12th Circuit Courts, including the Baraga Maximum Correctional Facility, according to the scope of lawyers' responsibility outlined in MCR 6.005(H) and in conformance with the rules adopted by the Michigan Indigent Defense Commission (MIDC). Representation shall include all matters set forth in Paragraph 6 of this contract, below.

5. Services Excluded

The following services are excluded from this contract:

- a. Appeals filed in the Michigan Court of Appeals and Michigan Supreme Court, except for interlocutory appeals TCPD deems appropriate.
- b. Appeals to the United States Supreme Court;
- c. Habeas corpus proceedings in the United States District Courts and Court of Appeals.
- d. Does not include any records or the prosecuting attorney.

6. Representation

TCPD will represent indigent criminal defendants at all stages of criminal proceedings starting at arraignment and continuing until completed. TCPD shall investigate each indigent criminal defendant's case and consult with each indigent criminal defendant throughout the indigent criminal defendant's case. TCPD shall also provide necessary representation of each indigent defendant, including attending line-ups and out-of-court identification procedures, seeking bond modifications, participating in extradition proceedings, negotiating plea bargains and other matters with prosecuting authorities, interviewing witnesses, preparing for trial, preparing, filing, and arguing motions, seeking counseling for the defendant when appropriate, seeking referrals to appropriate agencies, conducting trials, filing and arguing post-trial motions, defending alleged probation violations, briefing and arguing interlocutory matters in the Michigan Court of Appeals and Michigan Supreme Court and conducting any retrials ordered following an appeal. TCPD's responsibilities include preparation of all briefs, documents, letters, research and any and all things regarded as adequate representation of the indigent party.

7. Indigent Persons

Whether a defendant qualifies as indigent is defined by MCL 780.991 (3), MCR 6.005 (B), and any amendment to MCR 6.005(B) enacted during the contract, and all rules and regulations adapted by the MIDC. These rules, in their current iteration, place the power to determine indigence with the criminal courts.

8. Conflict of Interest

If at any time after a referral has been made, if TCPD or a Court discovers a conflict of interest pursuant to the Michigan Rules of Professional Conduct, TCPD shall promptly notify the Conflict Attorney manager, Hannah Goodman, who will appoint an attorney from the conflict counsel roster when TCPD is unable to provide representation due to a conflict. Conflict counsel's bills shall be reviewed by the Conflict Attorney Manager, and if approved, shall be paid by the fiduciary of TCPD's plan (Houghton County), per the budget submitted by TCPD and approved by the MIDC. Conflict counsel's bills for experts and investigators shall be reviewed by the Conflict Attorney Manager, Hannah Goodman, and if approved, shall be paid by the fiduciary of TCPD's plan (Keweenaw County) per the budget submitted by TCPD and approved by the MIDC.

9. Independent Contractor

The relationship between TCPD and COUNTIES is that of independent contracting parties.

Nothing contained in this Agreement or the course of conduct between TCPD and COUNTIES will be considered to form a partnership or employment relationship. In the performance of the Services under this Agreement, TCPD is an independent contractor with authority to control and direct the manner in which indigent criminal defense representation to clients shall be performed, subject to all duties imposed by statute, the Michigan Court Rules, Michigan Code of Professional Conduct, grants award by the Michigan Indigent Defense Commission (MIDC), and other applicable rules, regulations or requirements.

10. Duration

The minimum duration of this contract shall be from October 1, 2025 through September 30, 2027. This Agreement shall not automatically expire on September 30, 2026. On or about October 1, 2025, this Agreement shall:

- a. Be renewed after evaluation and any modification by the parties; or,
- b. Be extended for an additional one-year period if no other action is taken or by the parties' agreement; or,
- c. Be terminated as later provided in this Agreement.

11. Payment for Services

COUNTIES shall pay Houghton County, acting as fiduciary for all three COUNTIES, their local share, as defined and calculated pursuant to MCL 780.983. The COUNTIES shall pay their shares by depositing the local shares into a 260 Account set up by the fiduciary, Houghton County. The remainder of TCPD's budget will be limited to grants by the State of Michigan, which will be deposited into the 260 Account overseen and managed by Houghton County as fiduciary of the local indigent defense system plan. Pursuant to MCL 780.993(8), the COUNTIES shall not be required to contribute County funds in excess of their respective local shares, plus any grants awarded by the State of Michigan. Payments of the COUNTIES' local shares are to be made through Houghton County, as fiduciary for all three COUNTIES, in the amounts of one-half of COUNTIES' local shares in October 2025, and one-half in April of 2026, and likewise in all subsequent fiscal years. TCPD shall submit monthly requests with supporting documentation to Houghton County, as fiduciary, for release of funds from the 260 account in amounts adequate to provide indigent defense services and operations under this contract. TCPD and Houghton County may confer and agree to adjust the timing and amount of fund disbursements to TCPD as needed in order to assist TCPD in continuing operations.

TCPD shall bill the local indigent defense fiduciary system, Houghton County, monthly for expenses incurred by TCPD. Houghton County will pay TCPD's bill for monthly expenses within thirty (30) days of receipt of each properly itemized and supported monthly bill. TCPD shall not receive compensation in any form from or on behalf of persons represented for services rendered pursuant to this contract.

12. Allocation of Costs and Expenses

TCPD shall pay for all costs, fees, and expenses incurred providing the contract services as well

as all overhead costs such as general office, secretarial, staffing, phone, supplies, equipment, and subcontract fees paid to other attorneys, per the MIDC's approved budget for the years covered by this contract.

Pursuant to the authorized MIDC Budget, the responsibility for the payment of the following fees and expenses shall be as follows:

- A. TCPD shall be responsible for their defense witness fees and expenses, including statutory mileage fees for the defense witnesses; Conflict counsel shall bill these fees and expenses to Houghton County as fiduciary of the 260 Fund for payment, per the MIDC approved budgeted and authorized amounts, subject to MIDC approved budget and eligible expenditures.
- B. Houghton County as fiduciary of the 260 Fund shall be responsible for payment of investigator fees and expert witness fees incurred by both TCPD and conflict counsel, per the MIDC budget and authorized amounts, subject to MIDC approved budget and eligible expenditures.
- C. TCPD shall be responsible for defense's share of the cost of transcripts of preliminary examinations and other transcripts; Houghton County as the fiduciary of the 260 Fund shall be responsible for payment of conflict counsel's/defense's share of the cost of transcripts of preliminary examinations and other transcripts, per the approved MIDC budget, subject to MIDC approved budget and eligible expenditures.
- D. TCPD shall be responsible for service of process fees incurred by the defense; Houghton County as a fiduciary of the 260 Fund shall be responsible for service of process fees incurred by conflict counsel, per the MIDC budget and authorized amounts, subject to MIDC approved budget and eligible expenditures.
- E. TCPD shall be responsible for the cost of independent medical and psychiatric evaluations for the benefit of the defense; Houghton County as the fiduciary of the 260 Fund shall be responsible for payment of conflict counsel's cost of independent medical and psychiatric evaluations for the benefit of the defense, per the MIDC budget and authorized amounts, subject to MIDC approved budget and eligible expenditures.
- F. Houghton County as the fiduciary of the 260 Fund shall be responsible for conflict counsel's travel, meals, and lodging while trying a case or attending other case related proceedings in the tri-county area; Houghton County as fiduciary of the 260 Fund shall be responsible for all approved costs for training, including travel, meals, lodging, bridge fare, and trainer fees, for both TCPD attorneys and conflict counsel., both per the MIDC budget and authorized amounts, subject to MIDC approved budget and eligible expenditures.

13. Quarterly and Year-end Financial Reporting

Within Fifteen (15) days after the end of every quarter of the fiscal year and for all successive fiscal years under this Agreement, TCPD is to deliver to Houghton County, acting as fiduciary for the indigent defense system, quarterly financial reports detailing expenses incurred and the current balance of TCPD's accounts. TCPD is to make these reports available to each of the COUNTIES. TCPD is required to submit timely quarterly reporting to the MIDC in Egrams by submitting an Attorney List and a Quarterly Program Report.

Every quarter of the fiscal year and for all successive fiscal years under this Agreement,

Houghton County, acting as fiduciary for the indigent defense system, is required to submit quarterly reporting to the MIDC by timely submitting a Financial Status Report using Egrams. At year end, Houghton County, acting as fiduciary for the indigent defense system, is required to timely submit a Report of Unexpended Grant Funds to the MIDC using Egrams. Timely information from TCPD to Houghton County is essential for MIDC grant administration and compliance.

14. Request for Financial Documents

Upon request from any of the individual Counties or by Houghton County, acting as fiduciary of the COUNTIES, TCPD will promptly and in good faith make other financial documentation including but not limited to any and all documents referenced in Section 20 hereinafter, accessible to the requesting COUNTIES for review.

Upon request from TCPD, Houghton County, acting as fiduciary for the COUNTIES, will provide monthly financial documentation (ledger of 260 Account) regarding the balance in the 260 Account and all payments made from that account, to TCPD so that TCPD can monitor their annual budget.

15. Malpractice Insurance

The COUNTIES shall have no liability and shall be indemnified for malpractice claims which may be made by persons represented by TCPD pursuant to the contract. TCPD and all conflict attorneys shall carry malpractice insurance, in an amount approved by the COUNTIES and proof of such insurance shall be provided to the COUNTIES forthwith.

16. Indemnification

TCPD shall indemnify, defend, and hold the COUNTIES, their affiliates, and their elected and appointed officials, employees, agents, contractors, and other representatives harmless from and against all claims, losses, expenses, liabilities, demands, obligations, or damages of every kind and nature (including, without limitation, reasonable attorney fees and expenses) (Losses), arising out of or related to (i) any act or omission of TCPD or (ii) any breach of this Agreement by TCPD. TCPD shall acquire reasonable insurance to meet the requirements contained herein above.

17. Force Majeure

If TCPD or COUNTIES are prevented or delayed in the performance of any of their obligations under this Agreement due to Force Majeure (defined below), that party will provide written notice to TCPD and the (other) COUNTIES specifying the nature and expected duration of the Force Majeure. The performance of the party invoking Force Majeure with respect to any obligation will be excused and the time for performance extended, but only for the period of delay or inability to perform due to Force Majeure. If the total of any period of delay or inability to perform due to Force Majeure asserted any party during the Term equals or exceeds 30 consecutive days, the other parties will have the right, at its option, to either terminate this Agreement by written notice or to continue to excuse the first party's performance for the period

of any delay or inability to perform due to Force Majeure. As used in this Agreement, "Force Majeure" shall mean any act of God, fire, casualty, flood, war, strike, lockout, labor trouble, or any other circumstances beyond the reasonable control of the party asserting it that prevents or delays the performance of any of its obligations under this Agreement, including but not limited to the lack of funding provided to Houghton County, acting as fiduciary of the local indigent defense system by the State of Michigan designated for the provision of representation described herein.

18. Assignment

The rights and obligations conferred under this Agreement may not be assigned by TCPD without the prior written consent of the COUNTIES. Any attempted assignment in violation of this section 18 is null and void.

19. Binding Agreement; Successors

This Agreement shall be binding on, inure to the benefit of, and be enforceable by the successors and assigns of the COUNTIES and TCPD; provided, however, that no assignment of this Agreement by TCPD will be effective without the express written consent of all COUNTIES.

20. Non-Privileged Information

When appropriate, TCPD shall advise clients serviced by this contract that information regarding their financial circumstances which is probative of determining indigence is not privileged information unless the information is probative of the guilt or innocence of the client in which case the information shall be protected by attorney-client privilege.

TCPD have the continuing responsibility to bring to the attention of the Judge who is presiding in the matter any non-privileged information regarding the financial resources of defendants which bears on their eligibility for counsel services under this contract.

21. Record Keeping and Information Access

The COUNTIES shall provide TCPD access to current and historic information regarding indigent defense, if requested.

The COUNTIES shall provide TCPD non-confidential information kept in the normal course regarding indigent representation current and historic and the criminal docket in general, if necessary.

TCPD shall maintain individual case records in a manner and according to categories as deemed necessary, but not unduly burdensome for an effective evaluation and review of the contract.

TCPD shall participate in meetings with the COUNTIES, courts, and prosecutors relative to the administration of the criminal justice system in Houghton, Baraga, and Keweenaw Counties relating to matters such as scheduling, local court rules and practices.

TCPD shall maintain complete and accurate records, including but not limited to an accounting of payroll, timesheets, revenues, billings, costs and expenditures necessary to satisfy MIDC grant requirements, as may periodically be amended, and as may be necessary as supporting source documents for audit, government accounting standards board compliance, or other purposes that TCPD or the COUNTIES, singularly or collectively, may be requested or required to participate in or report upon. TCPD shall promptly provide full and complete access to all such records, subject to protective measures for privileged client information, if any. No provision contained in this contract shall be deemed to require the COUNTIES to undertake any additional, new or revised record keeping, except as may be required by the Michigan Indigent Defense Commission.

22. Notices

Notices to TCPD regarding this contract shall be made to TRI-COUNTY PUBLIC DEFENDERS, 1221 Schoolhouse Drive, Houghton, Michigan 49931. Notices to Keweenaw County shall be made to the Keweenaw County Clerk, 5095 4th Street, Eagle River, MI 49950. Notices to Houghton County shall be made to the Houghton County Clerk, 401 E. Houghton Avenue, Houghton, MI 49931. Notices to Baraga County shall be made to the Baraga County Clerk, 2 South Main Street, L'Anse, MI 49946.

23. Contract Modifications

Any modifications of this contract shall be in writing and approved by all parties. There are no parole agreements accompanying this contract.

24. Contract Disputes

Any contract dispute between TCPD and any or all of the COUNTIES shall be addressed first to the presiding Judge of the 97th District Court if the dispute is a District Court matter, secondly by the presiding Judge of the 12th Circuit Court if the dispute is a Circuit Court matter, and thirdly by appropriate legal remedies, if necessary. The Judges shall act as mediators; their recommendations shall not be binding on TCPD or the COUNTIES unless agreed to by TCPD and the COUNTIES. Provided, however, that any dispute involving MIDC, including but not limited to the award, use or application of grant funds by TCPD or the COUNTIES, and any related matters shall be resolved pursuant to Section 15 of the Michigan Defense Commission Act, MCL 780.995.

25. Term of Contract and Termination of Contract

Any party may terminate this contract immediately and at any time for good cause, unethical conduct, or a violation of this contract's terms. Any party may terminate this contract without cause by ninety (90) days' written notice at any time after this contract has been in effect for six (6) months or more.

All cases assigned prior to termination without cause shall be completed pursuant to the contract

without compensation other than that provided for in this contract.

26. Waiver

The failure of TCPD or any of the COUNTIES to require the performance of any term or obligation of this Agreement, or the waiver by either party of any breach of this Agreement, shall not prevent any subsequent enforcement of any term or obligation or be deemed a waiver of any subsequent breach

27. Severability

If any provision of this Agreement is held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision is invalid and unenforceable as written, that provision will be deemed modified in a manner consistent with the intent of the original provision, so as to make it valid and enforceable. This Agreement, and the application of the provision to persons or circumstances other than those with respect to which it would be invalid or unenforceable, shall not be affected.

28. Indigent Defense Commission Deference

This contract is subject to The Michigan Indigent Defense Commission's standards for indigent public defense. This contract is subject to modification based on the enactment of MIDC standards or recommendations.

TRI-COUNTY PUBLIC DEFENDERS

By: David M. Gemignani
Chief Public Defender

Dated: _____

KEWEENAW COUNTY

By: Donald Piche, Chairman
County Board of Commissioners

Dated: _____

By: Eric Hermanson, Treasurer

Dated: _____

BARAGA COUNTY

By: Gale Eilola, Chairman
County Board of Commissioners

Dated: _____

By: Wendy Goodreau
County Clerk & Register of Deeds

Dated: _____

HOUGHTON COUNTY

By: Tom Tikkanen, Chairman
County Board of Commissioners

Dated: _____

Chelsea Rheault, Administrator

ZIEMNICK EXCAVATING INC

52655 STATE HIGHWAY M26
LAKE LINDEN, MI 49945

Proposal

Proposal Date: 9/26/2025

Proposal #: 577

Project:

Bill To:

Houghton County
401 E. Houghton Ave
Houghton, Mi. 49931

Description	Est. Hours/Qty.	Rate	Total
Daily Snowplowing at Houghton County Courthouse for the months of November 2025 thru March 2026 Monthly Cost of Daily Pickup Snowplowing \$2976.20 includes Pickup snowplowing and Loader to remove and stack snow in Snowdump. Winter Sanding (if needed) for up to 4 tons of sand spread. \$275 per time		14,881.00	14,881.00
		Total	\$14,881.00

Phone:	Fax:
9062969723	906-296-9722



PO Box 621 | Hancock, MI 49930
(906) 231-6010 | harley@superiorlandimprovements.com |
www.superiorlandimprovements.com

RECIPIENT:

Houghton County Court House

401 East Houghton Avenue
Houghton, Michigan 49931

Estimate #212

Sent on 09/26/2025

Total \$14,100.00

Product/Service	Description	Qty.	Unit Price	Total
Commercial Winter Services November 2025-April 2026	Snow removal service starting November 1, 2025 and ending on April 30, 2026.	6	\$2,350.00	\$14,100.00

Snow removal includes:

- Snowplowing of parking lot and entrances prior to employees arriving to work/start of business day
- Clearing of snow to maintain access to storage sheds and dumpster/trash bin area
- 2" trigger for keeping parking lots clear of snow

****NOTE****

Our standard trigger amount to perform services is when snow accumulates at or above 2 inches. If below 2 inches, services are performed only if deemed needed or by request of client.

Approximate plowing area:
25,980 sqft

Additional services upon request:

- Snowbank stacking/pushback (front end loader) \$150/hour
- Skidsteer with a snowblower \$135/hr
- Skidsteer with a bucket \$120/hr
- Removal of snow off-site with a 20 ton dump truck \$150/hour
- Salt and sanding \$325/hour (material included)

When it comes to snow removal we strive to maintain constant communication with your business so we can provide you with the best service possible.

As a customer of Superior Land Improvements snow removal services we are always available for you to call, text, or email for any urgent needs you may have this season.

Total \$14,100.00



PO Box 621 | Hancock, MI 49930
(906) 231-6010 | harley@superiorlandimprovements.com |
www.superiorlandimprovements.com

This estimate is valid for the next 30 day. In the event of additional material or labor required to complete the job due to unforeseen circumstances or change requests, the estimate will be subject to changes which may increase or decrease the total project estimated cost as provided on this quote. In the event of changes to this estimate both parties shall make aware of changes prior to putting these into effect if it will cause an increase in price. SLI maintains proper liability, workmans compensation, equipment, automobile insurances as required by the state of Michigan. In the event of any damages to your property we will notify you and repairs neccessary.

Signature: _____ Date: _____

Please Return Application to:

COUNTY OF HOUGHTON

Controller's Office

401 E. Houghton Avenue, Houghton, Michigan 49931

PHONE (906)482-8307 FAX (906)482-7238

APPLICATION

for

COUNTY BOARDS & COMMISSIONS

NAME: Timothy Gasperich

ADDRESS: 58807 Lakeshore Drive, Calumet, MI 49913

PHONE: 906-281-9128

DATE: August 27, 2025

BOARD OR COMMISSION APPLYING FOR: Land Bank Authority Member

In the following space state your reasons for wanting to serve on the above named Board/Commission: See attached.

I have worked with the Houghton County Land Bank and the Keweenaw Economic Development Alliance. Both have blighted property in the Calumet area that has been either eliminated or renovated and put back on the tax rolls. The Land Bank Authority has made improvements all over the Houghton County area. It is great to see the revitalization in towns and villages from these improvements. These efforts need to be supported and continued in Houghton County so we can attract new business and create more needed housing in the county.

List any training, experience or expertise that would be valuable to the above named Board/Commission: See attached.

My current position is Calumet Township Supervisor.

I am a Michigan Certified Assessing Officer and Assessor of Record for Calumet Township.

I have done assessing work for other townships in the local area.

I am a member of the Keweenaw Economic Development Alliance.

I have firsthand knowledge of blighted properties in the Calumet Laurium area.

NOTE: Supporting documents and letters can be attached to the application.

Please Return Application to:

COUNTY OF HOUGHTON

Controller's Office

401 E. Houghton Avenue, Houghton, Michigan 49931

PHONE (906)482-8307 FAX (906)482-7238

APPLICATION

for

COUNTY BOARDS & COMMISSIONS

NAME: Jeff Jepsen

ADDRESS: Mailing: 1104 College Ave. Residence: 1930 Sherwood Dr. Houghton, MI 49931

PHONE: Office: 906-483-4642 Cell: 906-231-5404

DATE: 9/19/2025

BOARD OR COMMISSION APPLYING FOR: Land Bank Authority Board

In the following space state your reasons for wanting to serve on the above named Board/Commission:

To help my community. I feel with my experience with the City of Houghton I could be a strong asset to our community.

List any training, experience or expertise that would be valuable to the above named Board/Commission:

My duties with the City of Houghton include:

- 1) Zoning and Planning
- 2) Ordinance and Code Enforcement
- 3) Site Plan Review of Developments
- 4) Permitting
- 5) Inspections of Properties

I also have over 20 years experience in the construction industry.

NOTE: Supporting documents and letters can be attached to the application.



Outlook

August, 2025 Bill for Expenses

From Ann Harris <aharris@tcpd.legal>

Date Wed 10/1/2025 10:24 AM

To Chelsea Rheault <chelsea@houghtoncounty.gov>

Cc Accounting <accounting@houghtoncounty.gov>; David Gemignani <dgemignani@tcpd.legal>

 1 attachment (2 MB)

doc04521820251001095802.pdf;

CAUTION: This email originated from outside the organization of Houghton County. Exercise **EXTREME** caution when opening external attachments or links from unknown senders.

Chelsea & Alex:

Attached please find a detailed P&L and Balance Sheet for August, 2025. I also provided a detailed P&L for the year. I realize we still have to bill out and finalize September of 2025 in order to close out the fiscal year, but I had a meeting with our CPA and I have reclassified multiple expenses and created new accounts so that our expenses are better categorized. The way I had them set up previously made it difficult to do an end of year comparison to the MIDC Cost Analysis. This should make things much easier for both of us.

Tri-County Public Defenders Profit & Loss Detail August 2025

9:42 AM
10/01/25
Accrual Basis

Type	Date	Nam	Memo	Class	Split	Amount	Balance
Ordinary Income/Expense							
Income							
42000 · State Income	08/20/2025	Deposit	Tri-County Public De...		10000 · TCPD ...	107,087.37	107,087.37
Total 42000 · State Income						107,087.37	107,087.37
Expense							
51000 · Salaries & Wages							
General Journal	08/20/2025	23-16	Bi-weekly payroll jou...			22,101.53	22,101.53
General Journal	08/27/2025	23-17	Bi-weekly payroll jou...			22,301.53	44,403.06
Total 51000 · Salaries & Wages						44,403.06	44,403.06
52000 · Payroll Taxes							
General Journal	08/20/2025	23-16	Bi-weekly payroll jou...			1,690.76	1,690.76
General Journal	08/27/2025	23-17	Bi-weekly payroll jou...			1,706.06	3,396.82
Total 52000 · Payroll Taxes						3,396.82	3,396.82
53000 · Employee Benefits							
53100 · Health Insurance							
Check	08/20/2025	4129	Blue Cross Blue Shi...		10000 · TCPD ...	6,994.78	6,994.78
Total 53100 · Health Insurance						6,994.78	6,994.78
53201 · Life and disability Ins.							
Check	08/07/2025	EFT	UNUM		10000 · TCPD ...	789.61	789.61
Check	08/20/2025	EFT	UNUM		10000 · TCPD ...	789.61	1,579.22
Total 53201 · Life and disability Ins.						1,579.22	1,579.22
Total 53000 · Employee Benefits						8,574.00	8,574.00
56000 · Mileage							
Check	08/07/2025	4124	David Gernignani		10000 · TCPD ...	441.00	441.00
Check	08/07/2025	4125	Joshua Makkonen		10000 · TCPD ...	791.00	1,232.00
Check	08/07/2025	4126	Cameron Herrington		10000 · TCPD ...	658.00	1,890.00
Check	08/07/2025	4127	Mandy Daniels		10000 · TCPD ...	147.00	2,037.00
Total 56000 · Mileage						2,037.00	2,037.00
58000 · Direct Case Costs							
58020 · Criminal History Report							
Check	08/14/2025	EFT	Michigan State Police		10000 · TCPD ...	10.00	10.00
Check	08/22/2025	EFT	Michigan State Police		10000 · TCPD ...	10.00	20.00
Check	08/29/2025	EFT	Michigan State Police		10000 · TCPD ...	20.00	40.00
Total 58020 · Criminal History Report						40.00	40.00

Tri-County Public Defenders

Profit & Loss Detail

August 2025

9:42 AM
10/01/25
Accrual Basis

Type	Date	Num	Name	Memo	Class	Split	Amount	Balance
58040 · Video Conferencing								
Check	08/08/2025	EFT	GTL Inmate Account	video conferencing f...		10000 · TCPD ...	50.00	50.00
Total 58040 · Video Conferencing							50.00	50.00
58050 · Transcripts								
Check	08/21/2025	4134	Esquire Deposition ...	Shipping of transcrip...		10000 · TCPD ...	12.00	12.00
Total 58050 · Transcripts							12.00	12.00
58051 · Investigative Services								
Check	08/20/2025	4132	Limestone Investigat...	Re: Joshua Singleton		10000 · TCPD ...	650.00	650.00
Total 58051 · Investigative Services							650.00	650.00
Total 58000 · Direct Case Costs							752.00	752.00
64200 · Subscriptions/Legal Publication								
Check	08/06/2025	4114	Thomson Reuters-...	3 Sentencing Guideli...		10000 · TCPD ...	2,064.00	2,064.00
Check	08/14/2025	EFT	Adobe			10000 · TCPD ...	21.19	2,085.19
Total 64200 · Subscriptions/Legal Publication							2,085.19	2,085.19
64300 · Legal Research Online								
Check	08/06/2025	4112	Lexis Nexis	1 month		10000 · TCPD ...	0.00	0.00
Check	08/06/2025	4111	Lexis Nexis			10000 · TCPD ...	869.06	869.06
Total 64300 · Legal Research Online							869.06	869.06
65000 · Insurance								
65001 · Malpractice Insurance								
Check	08/06/2025	4108	Actisure	Liability/Malpractice ...		10000 · TCPD ...	2,463.42	2,463.42
Total 65001 · Malpractice Insurance							2,463.42	2,463.42
Total 65000 · Insurance							2,463.42	2,463.42
65100 · Internet and Fax Line								
Check	08/20/2025	4130	Charter Communica...	internw/phone fax li...		10000 · TCPD ...	190.00	190.00
Total 65100 · Internet and Fax Line							190.00	190.00
66200 · Office Supplies/Expenses								
Check	08/06/2025	4109	Wandel's Watercare			10000 · TCPD ...	35.15	35.15
Total 66200 · Office Supplies/Expenses							35.15	35.15
66210 · Postage								
Check	08/06/2025	EFT	USPS	postage/re: Klopstel...		10000 · TCPD ...	10.50	10.50
Total 66210 · Postage							10.50	10.50

Tri-County Public Defenders

Profit & Loss Detail

August 2025

9:42 AM
10/01/25
Accrual Basis

Type	Date	Num	Name	Memo	Class	Split	Amount	Balance
66500 - Repairs and Maintenance								
66520 - Cleaning/Janitorial								
Check	08/06/2025	4110	A+ Pest Management	bug spraying		10000 - TCPD ...	40.00	40.00
Total 66520 - Cleaning/Janitorial							40.00	40.00
66570 - Computer Repairs								
Check	08/27/2025	4136	UP And Running	VOID:		10000 - TCPD ...	0.00	0.00
Check	08/27/2025	4137	UP And Running	VOID:		10000 - TCPD ...	0.00	0.00
Check	08/27/2025	4138	UP And Running	VOID:		10000 - TCPD ...	0.00	0.00
Check	08/27/2025	4139	UP And Running	VOID:		10000 - TCPD ...	0.00	0.00
Check	08/27/2025	4140	UP And Running	VOID:		10000 - TCPD ...	0.00	0.00
Check	08/27/2025	4141	UP And Running	VOID:		10000 - TCPD ...	0.00	0.00
Check	08/27/2025	4142	UP And Running	VOID:		10000 - TCPD ...	0.00	0.00
Check	08/27/2025	4143	UP And Running	VOID:		10000 - TCPD ...	0.00	0.00
Check	08/27/2025	4144	UP And Running	VOID:		10000 - TCPD ...	0.00	0.00
Check	08/27/2025	4145	UP And Running	VOID:		10000 - TCPD ...	0.00	0.00
Check	08/27/2025	4146	UP And Running	VOID:		10000 - TCPD ...	0.00	0.00
Total 66570 - Computer Repairs							0.00	0.00
Total 66500 - Repairs and Maintenance							40.00	40.00
66571 - Computer backup, remote service								
Check	08/06/2025	4113	UP And Running	Invoices: 43667, 43...		10000 - TCPD ...	1,329.00	1,329.00
Total 66571 - Computer backup, remote service							1,329.00	1,329.00
67000 - Professional Fees								
67100 - Accounting fees & payroll exp								
Check	08/01/2025	EFT	Paychex Fees			10100 - TCPD ...	169.80	169.80
Check	08/15/2025	EFT	Paychex Fees			10100 - TCPD ...	169.80	339.60
Check	08/29/2025	EFT	Paychex Fees			10100 - TCPD ...	169.80	509.40
Total 67100 - Accounting fees & payroll exp							509.40	509.40
Total 67000 - Professional Fees							509.40	509.40
67500 - Rent Expense								
67510 - Building Rent								
Check	08/06/2025	4115	David Gemignani	August 2025		10000 - TCPD ...	2,500.00	2,500.00
Total 67510 - Building Rent							2,500.00	2,500.00
67525 - Copier Lease & Maintenance Cont								
Check	08/20/2025	4131	Phoenix Funding	lease on 2 copiers		10000 - TCPD ...	379.46	379.46
Total 67525 - Copier Lease & Maintenance Cont							379.46	379.46
Total 67500 - Rent Expense							2,879.46	2,879.46

9:42 AM

10/01/25

Accrual Basis

Tri-County Public Defenders

Profit & Loss Detail

August 2025

Type	Date	Num	Name	Memo	Class	Split	Amount	Balance
67700 - Cell phone reimbursement								
Check	08/06/2025	4116	David Gemignani	cell ph reimb		10000 - TCPD ...	40.00	40.00
Check	08/06/2025	4117	Cameron Herrington	cell ph reimb		10000 - TCPD ...	40.00	80.00
Check	08/06/2025	4118	Joshua Makkonen	cell ph reimb		10000 - TCPD ...	40.00	120.00
Check	08/06/2025	4119	Ann Harris	cell ph reimb		10000 - TCPD ...	40.00	160.00
Check	08/06/2025	4120	Taryn C. Clisch	cell ph reimb		10000 - TCPD ...	40.00	200.00
Check	08/06/2025	4121	Mandy Daniels	cell ph reimb		10000 - TCPD ...	40.00	240.00
Check	08/06/2025	4122	Michelle A. Clisch	cell ph reimb		10000 - TCPD ...	40.00	280.00
Total 67700 - Cell phone reimbursement							280.00	280.00
68500 - Utilities								
68510 - Electric								
Check	08/21/2025	4133	UPPCO			10000 - TCPD ...	234.78	234.78
Total 68510 - Electric							234.78	234.78
68550 - Water and Sewer								
Check	08/20/2025	4128	City of Hancock	VOID: water and se...		10000 - TCPD ...	0.00	0.00
Check	08/21/2025	4135	City of Houghton	water		10000 - TCPD ...	55.86	55.86
Total 68550 - Water and Sewer							55.86	55.86
Total 68500 - Utilities							290.64	290.64
70000 - Attorney Training								
Check	08/01/2025	EFT	Otsego Resort	Dave's hotel for train...		10000 - TCPD ...	216.64	216.64
Check	08/06/2025	4123	David Gemignani	Dave's mileage to a...		10000 - TCPD ...	283.54	500.18
Total 70000 - Attorney Training							500.18	500.18
Total Expense							70,644.88	70,644.88
Net Ordinary Income							36,442.49	36,442.49
Net Income							36,442.49	36,442.49



Houghton County
Attn: Elizabeth Bjorn
401 E Houghton Ave
Houghton, Michigan, 49931

Dear Houghton County,

Thank you for your 2025 membership with the National Association of Counties (NACo). We remain grateful for your partnership and proud to have your county's voice as part of our association.

Since 1935, when local leaders first came together to ensure counties had a seat at the table of our intergovernmental system, we have spoken louder and stood stronger – *together*. **In 2026, we hope you will continue this long-standing partnership by renewing your NACo membership.**

Please review the attached statement with your 2026 membership dues of \$747, which remain the same as 2025 dues. If you have any questions, please contact the NACo membership team at membership@naco.org.

This year, NACo celebrated 90 years as the only national association representing county governments. Thanks to your commitment and membership in NACo, we achieved significant milestones, including:

- Preserving the tax-exempt status of municipal bonds – a vital resource for public infrastructure development,
- Authoring significant portions of the FEMA Act to better expedite reimbursements to counties after disasters,
- Achieving reauthorization of the Economic Development Administration for the *first time in 20 years*, supporting local economic development activities,
- Hosting regional meetings on the growth of AI in local government and equipping county leaders with tools to incorporate AI productively and safely into county procedures,
- Tracking the reorganization of the U.S. Department of Agriculture and communicating funding and resource impacts on counties, and
- Offering new purchasing and financial resources to save on major county investments and support the county workforce.

Renewing your NACo membership is a commitment to the collective power of counties across the country. Together, we will continue to navigate the changing intergovernmental landscape in 2026, with a focus on:

- Elevating and protecting the role of county government in federal policy decisions, including:
 - Renewing funding for public lands counties,
 - Protecting community development block grants and rural economic development programs,
 - Explaining the impacts of increased truck weights on county roads,

- Pursuing reauthorization of surface transportation funding streams, and
- Protecting local control in emerging issue areas, such as land use related to data centers.
- Equipping NACo members with resources to meet existing and new resident needs related to energy development, housing, community health and economic development,
- Protecting the financial security of counties through cooperative purchasing options and budget and financial management tools, and
- Supporting county elected officials and staff through leadership development programs, employee benefit options and retirement programs.

Thank you for being a NACo member. These accomplishments are not possible without your support and commitment.

Our team is ready to assist your county, and we hope to see you at one of our many events next year.

We look forward to partnering with you in the year ahead!

Sincerely,



Hon. Renee Couch

Chair, NACo Membership Standing Committee
Comal County, Texas





Please remit payment to:
National Association of Counties
PO Box 38059
Baltimore, MD 21297-8059
Phone: 888.407.NACo (6226)
EIN# 53-0190321

For ACH payments or questions, please
contact NACo at membership@naco.org

Bill to:

Houghton County
Attn. Elizabeth Bjorn
401 E Houghton Ave
Houghton, Michigan 49931

Invoice

Date	8/17/2025
Invoice #	202543321
Customer #	26061
Terms	Upon Receipt
Balance	\$747.00

Our LockBox address has changed to PO Box 38059

Item	Amount	Total
COUNTY DUES - for the period of 01/01/2026 to 12/31/2026	\$747.00	\$747.00

Thank you for your membership! NACo Membership extends to
all elected officials and staff.

**Please include your state and membership number with
your payment.**

We appreciate your partnership.

Total	\$747.00
Payments/Credits	\$0.00
Balance Due	\$747.00

0% cost increase

Want to learn more about making the most of your NACo membership?
Contact us at membership@naco.org.

PLEASE DETACH AND RETURN BOTTOM PORTION WITH YOUR PAYMENT

Our LockBox address has changed to PO Box 38059

Customer ID: 26061

Bill to:

Houghton County
Attn. Elizabeth Bjorn
401 E Houghton Ave
Houghton, Michigan 49931

Invoice Number: 202543321

Please remit payment to:
National Association of Counties
PO Box 38059
Baltimore, MD 21297-8059
Phone: 888.407.NACo (6226)
EIN# 53-0190321

For ACH payments or questions, please
contact NACo at membership@naco.org

Customer

Organization	Houghton County		
DBA			
Address	401 E HOUGHTON AVE		
City State Zip	HOUGHTON	MI	49931-2016
Phone	(906) 482-8307	Fax	

LEASE - Sourcwell - Purchase Order

Sourcwell Contract #: 011322-QDT

Sourcwell Membership #: 58924

Vendor

Company Name	Quadient Leasing USA, Inc.	FEDERAL ID# 94-2984524
Attention	Government Sales	DUNS# 150836872
Address	478 Wheelers Farms Rd	
City State Zip	Milford	CT 06461
Phone	(866) 448-0045	Fax (203) 301-2600

Ship To

Organization	Houghton County		
Attention	Chelsea Rheault		
Address	401 E HOUGHTON AVE		
City State Zip	HOUGHTON	MI	49931-2016
Phone	(906) 482-8307	Email	chelsea@houghtoncounty.gov

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point	Terms
			Ground	Destination	Quarterly Invoicing
QTY	Unit	Description	Unit Price	Total	
63	Months	Lease Payment	\$350.15	\$22,059.45	

Lease payment specified above for products listed below includes equipment maintenance, meter rental, meter resets, postal rate changes, software license/support/subscription fees, delivery, installation, operator training, and lease document fees.

Products

QTY	Product ID	Description
1	IX7	IX-7 Series Base w/ Mixed Size Feeder, Sealer, Drop Tray & Ink Cartridge
1	IXWP10	IX Series 10 lb Weighing Platform
1	IXDS7	Dynamic Weighing Platform for IX Series 7/7PRO Bases

- Order is governed under the terms and conditions of the Sourcwell (formerly NJPA) Contract #: 011322-QDT. Enter this order in accordance with the prices, terms, delivery, and specifications listed above.
- Payments will be sent to:
Quadient Leasing USA Inc.
Dept 3682
PO Box 123682
Dallas TX 75312-3682
Federal ID Number 94-2984524
- Send all correspondence to:
Quadient Leasing USA Inc..
478 Wheelers Farms Rd
Milford CT 06461
Phone: 203-301-3400; Fax: 203-301-2600

Authorized by

Date

Print Name

Title

**RILEY
SULLIVAN**

Account Executive

EMAIL RileyS@theOEIgroup.com

WI, MN & MI (800) 236-5545

IL, IN, VA & KY (800) 903-4858



THEOEIGROUP.COM



EMHSD-19 (7-23)
MICHIGAN STATE POLICE
EMERGENCY MANAGEMENT & HOMELAND SECURITY DIVISION
APPLICATION FOR DISASTER ASSISTANCE
 (Under Section 19, Act 390 PA 1976 as amended)

1. Applications may be submitted by a county or municipality.
2. Local units submitting applications shall appoint an agent to act on their behalf.
3. In accordance with Rule 30.54, this application shall be accompanied by a resolution of the governing body (see page 2 for sample language).
4. Applicant completes unshaded parts of this form.

1. POLITICAL SUBDIVISION		2. APPLICANT'S AGENT		INTERNAL USE ONLY	
Name Houghton County		Name Kevin Harju, P.E.		Date Received	
Address 401 East Houghton Ave Houghton, MI 49931		Title Engineer/Manager		Date Reviewed	
Population 36,305		Address P.O. Box 269 20140 Gagnon Circle M-26 Hancock, MI 49930		Incident No.	
				Applicant's Agent Telephone Number 906-482-3600	
3. DISASTER BURDEN FOR PROGRAM ELIGIBILITY (See Rule 30.53(d) of the Administrative Rules)					
Dates of Consecutive 5-day period From July 23, 2025 TO July 28, 2025			Current Fiscal Year General Fund Budget for Affected/Responding Agency \$11,567,000.00		
One (1) percent of current general fund operating budget (see above budget) \$115,670.00			Amount of actual expenses for listed agencies during 5-day period \$125,000.00		
Identify Affected/Responding Agencies for Incident: Houghton County Road Commission					
4. ALL ELIGIBLE DISASTER EXPENDITURES AND COSTS FOR REIMBURSEMENT CONSIDERATION (Rule 30.56 of the Admin. Rules)					
Overtime for police department		Equipment repair costs for disaster			
Overtime for fire department		Volunteer costs			
Overtime for public works department		Costs to repair damage to public facilities or road systems caused by disaster		\$510,000.00	
Overtime for county road commission		Other Costs Not Listed Above (list each)			
Overtime for emergency medical services					
Overtime for other employees					
Contracts with other jurisdictions					
Fuel for equipment used \$3,326.55					
Shelter supplies for disaster		TOTAL			
NOTE: Normal or day-to-day expenses; any costs reimbursed by a federal, state or local agency; any costs reimbursed by insurance; or any capital outlay expenditures are not eligible.					
5. PREVIOUS OPERATING BUDGET (See Rule 30.58 of the Administrative Rules)					
Applicants total operating budget for preceding fiscal year (all fund sources) \$13,236,047			Ten (10) percent of the amount at left \$1,323,605		
6. SIGNATURE OF APPLICANT'S AGENT					
Signature			Date 10-14-2025		
7. DISTRICT COORDINATOR REVIEW					
	Yes	No	N/A		Yes No
Application and resolution complete				Applicant eligible	
Copy of local emergency declaration				Amount claimed	
Exhaustion of local effort				Amount eligible	
Emergency Management Program				COMMENTS:	
Work Agreement Form					
Annual Exercise					
Current Plan Standard					
Adequate Plan Standard					
Plan Implementation Standard					
Support Plan (if applicable)					
Substantiation of Claims Standard					
Damage Assessment Standard				District Coordinator's Signature	Date
DIRECTORS RECOMMENDATION					
Grant approval recommended <input type="checkbox"/>		Grant amount recommended		Grant disapproval recommended <input type="checkbox"/>	
Reasons for disapproval					
Signature				Date	

**STATE DISASTER CONTINGENCY FUND GRANT
RESOLUTION**

BE IT RESOLVED BY the Board of Commissioners (1) OF Houghton County (2),

WHEREAS, Houghton County (2), Michigan, is a political subdivision within the State of Michigan with an official Emergency Operations plan in compliance with Section 19 of the Emergency Management Act, Act 390, Public Acts of 1976, as amended.

WHEREAS, Houghton County (2), sustained severe losses of major proportions brought on by the July 23, 2025 Flooding (3) resulting in the following conditions (4): infrastructure damage caused by the heavy rainfall. Significant erosion caused by fast moving run off overwhelmed storm sewer and storm water systems causing road damage, including washouts and closures due to debris deposited on the roadways. Several drainage structures were damaged by the flood.

WHEREAS, The Board of Commissioners (1) certifies that the County (5) Emergency Operations Plan was implemented at the onset of the disaster at July 23, 2025 (6) and all applicable disaster relief forces identified therein were exhausted.

WHEREAS, as a direct result of the disaster, public damage and expenditures were extraordinary and place an unreasonably great financial burden on Houghton County (2) totaling \$2,543,000 (7).

NOW, THEREFORE BE IT RESOLVED THAT The Houghton County Board of Commissioners (1) requests the Governor authorize a grant to the County of Houghton (2) from the State Disaster Contingency Fund pursuant to Section 19, Act 390, Public Acts of 1976, as amended.

FURTHERMORE, Kevin Harju, P.E. (8) is authorized to execute for and in behalf of Houghton County (2) the application for financial assistance and to provide to the State any information required for that purpose.

Action taken and incorporated in the minutes of a meeting of

_____ (name of governing body)

on _____ (date)

Attest; _____ (name of clerk)

NOTES: (1) Insert name of governing body (City Council, County Board of Commissioners, Township Board, etc.)

(2) Insert name of political subdivision (City of _____, _____ County, Township of _____, etc.)

(3) Insert the type of disaster (tornado, flood, explosion, etc.)

(4) Insert a brief description of the effects of the disaster on the community.

(5) County governments and municipalities under 10,000 population insert the term "county"; municipalities over 10,000 population insert the term "municipal" if they maintain a separate plan; or the term "county/municipal" if they are included in the county plan.

(6) Insert the time and date the plan was implemented.

(7) Insert the total dollar value of eligible disaster expenditures and costs (from Section 3 of the application).



STATEMENT

Copper Country Community Mental Health
901 W. Memorial Drive
Houghton MI 49931

(906) 482-9400 Ext. 0146

Rec
10/14/25

Date:	9/30/25
Account:	00052

Amount Paid:

HOUGHTON COUNTY TREASURER

401 E HOUGHTON AVENUE
HOUGHTON MI 49931

Payment Terms: NET 30

Deposits Received: \$0.00

^Please return this portion with your payment^

Document No.	Date	Code	Description	Amount	Balance
INV00000030000000177	8/28/25	SLS	1/12th Appropriation	\$13,707.91	\$13,707.91
INV00000030000000178	9/28/25	SLS	1/12th Appropriation	\$13,707.91	\$27,415.82
				Amount Due:	\$27,415.82

Current	1-30 Days	31 - 60 Days	61 - 90 Days	Over 90 Days
\$13,707.91	\$13,707.91	\$0.00	\$0.00	\$0.00

Codes: SLS = Sales / Invoices
DR = Debit Memos

CR = Credit Memos
RTN = Returns

PMT = Payments

Keweenaw Chamber of Commerce
616 Shelden Ave Suite 203, Houghton, MI 49931
906-482-5240
www.keweenaw.org



September 2, 2025

Dear Valued Chamber Member,

On behalf of the Keweenaw Chamber of Commerce, we would like to express our sincere appreciation for continuing your membership with the leading local advocate for businesses in our area.

Your investment supports the Chamber's mission to improve the community and economic vitality, strengthen the economy, and enrich the quality of life for the people in the Keweenaw.

Please be assured that your membership will continue to be a sound and wise investment for your company. Please do not hesitate to contact us if you have any questions or if we can be of any further assistance. Enclosed are your membership dues for the year. Thank you.

Sincerely,

Chad VanBennekorn
Board President
Keweenaw Chamber of Commerce



Keweenaw

CHAMBER OF COMMERCE
AT THE CENTER OF OUR COMMUNITY

616 Sheldon Ave Suite 203

Houghton, MI 49931

(906) 482-5240

info@keweenaw.org

Invoice

Invoice Date: 9/2/2025

Invoice Number: 14296

Rec'd
9/10/25

October BOC
agenda

Houghton County
Elizabeth Bjorn
401 E. Houghton Avenue
Houghton, MI 49931

101-895-960.007

		Terms	Due Date
		Net 30	10/2/2025
Description	Quantity	Rate	Amount
Annual Fees AND Dues \$400	1	\$440.00	\$440.00
Subtotal:			\$440.00
Tax:			\$0.00
Total:			\$440.00
Payment/Credit Applied:			\$0.00
Balance:			\$440.00

Thank you for your support of the Keweenaw Chamber of Commerce

Please return this portion with your payment.

Member Name: Houghton County

Invoice #: 14296

Payment Amount: \$ _____

Payment Method: ☐ Check # _____ ☐ Credit Card

Make all checks payable to Keweenaw Chamber of Commerce or enter credit card information below.

Enter Credit Card Billing Address (inc. zip code)

Address _____

City/State/Zip _____

Credit Card #: _____ Exp. Date: _____ CVV Code (3 digits on back of card) _____

Name on Card: _____ Signature: _____

Re: Checking in on FY2025 invoices and FY2026 budget requests

From Putnam, Paul <putnampa@msu.edu>
Date Fri 9/5/2025 12:20 PM
To Chelsea Rheault <chelsea@houghtoncounty.gov>

CAUTION: This email originated from outside the organization of Houghton County. Exercise **EXTREME** caution when opening external attachments or links from unknown senders.

Hi Chelsea:

I apologize for the slower response today.
We had the power go out for several hours due to high winds.

I would like to submit the MSUE FY2026 MoA request of \$48,410, which is a \$1,410 increase (3%) for the upcoming county fiscal year.

I would be glad to have further discussions or meet with you/and or the board.

If possible, I would also like to see if there is room on the agenda for an MSUE update to you and the board sometime in the next month or so.

We would like to brief them on past and upcoming programs, including another successful county fair season.


Thanks, and if you need anything or this on letterhead I would be glad to.
Have a great weekend!
Paul

Paul Putnam – District Director

District 1

Serving Delta, Menominee, Dickinson, Iron, Gogebic, Ontonagon, Baraga, Houghton, and Keweenaw Counties

Paul Putnam
District 1 Director
Michigan State University Extension
S. 904 Highway 41
Stephenson, MI 49887
Cell = 906-290-3210
E-mail = putnampa@msu.edu

signature_1774736129

For more information about Michigan State University Extension -<http://www.msue.msu.edu/>