



Memo

TO: Chelsea Rheault, Administrator & Tom Tikkanen, Chairman
Houghton County Board of Commissioners

FROM: Jeff Ratcliffe, Houghton County Revolving Loan Fund (HCRLF) Manager

RE: Public Hearing for the Closeout of Peak Metal Roofing HCRLF Loan

DATE: July 9, 2026

The purpose of this public hearing is to take public comment related to the closeout of the Community Development Block Grant (CDBG) capitalized Houghton County Revolving Loan Fund loan to Peak Metal Roofing Products, LLC in Hancock. This hearing is a required final step in the use of the CDBG funds.

The closeout process allows us to complete all loan specific reporting for this loan. We will still provide the MEDC with overall loan portfolio reporting.

The original loan made in March of 2024 was for \$45,000 at 7% interest amortized over 10 years with monthly payments of \$522.49. The current balance as of July was \$39,021.66. The loan is still being paid and all payments have and continued to be current. The business created three jobs as agreed. The Michigan Economic Development Corporation staff have determined that the loan can be closed out for the purposes of compliance reporting on the loan other than as noted above.

Request for Board Approval – Professional Service Contract Extensions

Easton Laitila – Professional Services Agreement

Seeking Board approval to continue the professional services contract with Easton Laitila, who has been providing contracted services to Houghton County since December 2025.

Historically, Mr. Laitila has been compensated at a rate of \$1,000.00 per week. Due to his current availability and the reduced scope of services requested, approval is requested for a four-week contract beginning July 15, 2026, for a total amount not to exceed \$2,000.00.

Mr. Laitila's primary responsibilities include assisting the County with grant administration, special projects, historical records research, data collection, and compliance-related activities.

Joe Mangan – Professional Services Agreement

Seeking Board approval to continue the professional services contract with Joe Mangan, who has been providing contracted accounting services to Houghton County since June 2024.

Historically, Mr. Mangan has been compensated at a rate of \$5,000.00 per month. Although his written contract expired on May 31, 2026, he has continued providing services to the County without interruption. Approval is requested to continue the agreement and authorize payment of \$5,000.00 per month for June, July, and August 2026.

Mr. Mangan's primary responsibilities include assisting the County with the annual audit, general ledger cash balance reconciliation, accounting adjustments, and other financial reporting and reconciliation activities necessary to complete the County's financial records.



TO: Chelsea Rheault, Administrator & Tom Tikkanen, Chairman
Houghton County Board of Commissioners
FROM: Jeff Ratcliffe, Executive Director
Keweenaw Economic Development Alliance
RE: Houghton County Revolving Loan Fund (HCRLF) Loan Recommendation
DATE: July 7, 2026

The Houghton County RLF review committee at its June 10, 2026 meeting reviewed and is recommending approval of a \$70,000 working capital loan to Highrock Hardware, LLC, a hardware store, located in Hancock Michigan and submitting the appropriate Community Development Block Grant (CDBG) Application to the Michigan Economic Development Corporation (MEDC). The loan will have an interest rate of 7% and be amortized over 7 years. The \$180,000 project is being supported with a \$20,000 KRLF loan and a \$90,000 Northern Initiatives loan.

This project will provide the working capital necessary to increase revenue and serve both area contractors and the public. This project will create 3 new jobs.

If the County Board is in favor of making this loan, then the following approvals will be needed to comply with current MEDC guidelines for Houghton County's CDBG capitalized fund:

1. Approve the HCRLF committee's recommendation to make a \$70,000 working capital loan to Highrock Hardware, LLC under the terms and conditions approved by the Review Committee in their attached minutes.
2. Approve the attached Authorizing Resolution to submit the CDBG Application to the MEDC.

Houghton County Revolving Loan Fund Committee
June 10, 2026
Minutes

In Attendance: Glenn Anderson, Gretchen Janssen, Ethan Johnson, Traci Ward, Nathan Sturos, and Jeff Ratcliffe

Meeting called to order at 10:01 a.m.

Motion by Anderson, supported by Johnson to recommend approval of a \$70,000 permanent working capital loan to Highrock Hardware, LLC. The loan will carry an interest rate of 7% with an amortization term of seven years. The loan will be due and payable in three years. Collateral in the form of a UCC1 lien, corporate and personal guarantees from the owner. In addition to normal loan conditions that include meeting all MEDC Community Development Block Grant requirements including provision of job creation certification, providing financial statements quarterly for at least the first two years, a default interest charge of 3% over the loan interest, maintaining all liability and property insurance, and engaging with third party consultants such as SBDC or others identified by the loan fund administrator on at least semi-annual basis with confirmation and consent for sharing of their consultations. Ayes Anderson, Janssen, Johnson, Sturos and Ward.

Meeting adjourned at 10:26 a.m.



**HOUGHTON COUNTY
BOARD OF COMMISSIONERS**

401 E. Houghton Avenue, Houghton, Michigan 49931
Telephone: (906) 482-8307

**HOUGHTON COUNTY RESOLUTION
COMMUNITY DEVELOPMENT BLOCK GRANT LOAN PROGRAM (CLP)
AUTHORIZING RESOLUTION
#26-13**

The following is a copy of a Resolution adopted by the Houghton County Board of Commissioners during the Regular County Board Meeting held at 6:00 p.m. on Tuesday, July 14, 2026, on the 3rd floor of the Houghton County Courthouse, 401 East Houghton Avenue, Houghton, MI 49931.

WHEREAS, assisting the startup, expansion, or location of companies that create new jobs is a priority for Houghton County; and,

WHEREAS, the proposed Highrock Hardware LLC will assist the creation of new jobs in the County; and,

WHEREAS, the Michigan Economic Development Corporation (MEDC) offers loans for assisting companies with working capital, machinery and equipment as well as building renovations; and

WHEREAS, Houghton County has requested Community Development Block Grant Loan Program funding authorization in the amount of \$70,000 from the MEDC; and,

WHEREAS, the proposed project is consistent with the local community development plan as described in the application and that at least 51% of the beneficiaries of the proposed project would be low and moderate income persons; and,

WHEREAS, no project costs will be incurred prior to a formal loan award, completion of the environmental review procedures and a formal, written authorization to incur costs is received from the MEDC.

THEREFORE, BE IT RESOLVED that the Houghton County Board of Commissioners authorizes submission of a CDBG Application in the amount of \$70,000 for Highrock Hardware LLC project.

FURTHER, BE IT RESOLVED that Lisa Mattila, County Treasurer, is authorized to execute the application form and attachments on behalf of the County, sign the Loan agreement, and serve as the certifying officer for the environmental review.

Motion Made By:

Motion Supported By:

Roll Call Vote:

Ayes:

Nays: None

Absent: None

RESOLUTION DECLARED ADOPTED.

I, Jennifer Kelly, Clerk of Houghton County, do hereby certify and set my seal to the above Resolution as adopted July 14, 2026, at the Houghton County Courthouse, 401 East Houghton Avenue, Houghton, MI 49931.

Jennifer Kelly, Clerk



Houghton County
Board of Commissioners
Agenda Item Request Form

Please fill out the following form to request an item be added to the agenda for the upcoming Houghton County Board of Commissioners meeting.

Submitter Information:

- Name: PETE BARTEL / ROY MANITAKEN
- Department/Organization (if applicable): WESTERN UP HEALTH DEPT.
- Phone Number: 906 482 7382 X116
- Email Address: PBARTEL@WUPHD.ORG

Agenda Item Details:

- Title of Agenda Item: HEALTH DEPT ANNUAL APPROPRIATION
- Requested Meeting Date: 7/14/2026
- Brief Description of the Item (include any decisions needed):
PER WUPHD BOARD OF HEALTH, ATTEND MEETING TO DISCUSS BUDGET AND APPROPRIATION REQUEST FOR FY2027
- Are you requesting time to speak at the meeting?
☒ Yes
☐ No
- Supporting Documents Attached?
☐ Yes
☒ No
(If yes, please list): _____

Signature: _____

Date: 07/06/2026



Houghton County
Board of Commissioners
Agenda Item Request Form

Please fill out the following form to request an item be added to the agenda for the upcoming Houghton County Board of Commissioners meeting.

Submitter Information:

- Name: Jon Giachino
- Department/Organization (if applicable): Houghton County 911
- Phone Number: 906-481-5303
- Email Address: jgiachino@houghtonsheriff.com

Agenda Item Details:

- Title of Agenda Item: IAM Responding renewal/ 5yr Negaunee Contract for dispatching
- Requested Meeting Date: July
August BOC Meeting
- Brief Description of the Item (include any decisions needed):

3yr Renewal @ 12,298.70 per year
Seeking approval for both IAM Responding renewal along with approval of 5yr. contract.
Negaunee Regional Dispatch Center for continued dispatching in Houghton County.

- Are you requesting time to speak at the meeting?

☐ Yes
☒ No

- Supporting Documents Attached?

☒ Yes
☐ No

(If yes, please list): IAM Responding information along with 5yr Negaunee Contract.

Signature: Jon Giachino

Date: 7/16/2026

Both requests were approved by HCE911 Advisory Board to be presented to HCBC

MEMORANDUM OF AGREEMENT BETWEEN
THE COUNTY OF HOUGHTON, MICHIGAN AND
THE MICHIGAN DEPARTMENT OF STATE POLICE

PARTIES

This Memorandum of Agreement (Agreement) is entered into by and between the County of Houghton, Michigan (County) and the Michigan Department of State Police (MSP), Regional Communication Centers Unit (RCC), Negaunee Regional Communication Center (NRCC). The County and the MSP, RCC, NRCC are collectively referred to as the "Parties."

PURPOSE

The purpose of this agreement is to establish and define the rights and obligations of the Parties regarding the designation of the Negaunee Regional Communication Center (NRCC) as the Primary Public Safety Answering Point (PSAP) for the Houghton County E9-1-1 Service District (District).

AGREEMENT

I The Michigan State Police agrees to:

1. Operate NRCC as the Primary PSAP for the County in accordance with the provisions of the Emergency 9-1-1- Service Enabling Act, MCL 484.1101 through MCL 484.1717.
2. Provide dispatching services for the State Police, Sheriff Department, and other public safety agencies within the district that utilize the NRCC upon the effective date of this agreement. Any additional public safety agencies within the County that wish to be added later will be considered, depending on the dispatch method available to those agencies and the compatibility of those dispatch methods to the NRCC operation.
3. Accept calls initiated by any device capable of accessing, connecting with, or interfacing with a 9-1-1 system exclusively through the numerals 9-1-1, by dialing, initializing, or otherwise activating the 9-1-1 system through the numerals 9-1-1 by means of a local telephone device, cellular telephone device, wireless communications device, or interconnected voice over the internet device.
4. Have at least one device available for receiving calls for service from hearing or speech impaired persons.

5. Agrees to maintain dispatch console positions equipped with the following:
 - a. 911 software-based phone system
 - b. Text to 911 capabilities
 - c. LEIN terminal
 - d. 800 MHz radio console
 - e. Computer Aided Dispatch (CAD) console
 - f. Back up 911 phone
6. Operate and maintain a recording system for both telephone and radio traffic. The traffic between stations and/or patrol units regarding official department or work-related business shall be relayed via radio communications. In particular instances, information may be relayed or exchanged through the RCC's telephone system. All telephone lines and radio frequencies are recorded. These recordings are discoverable by both defense and prosecuting attorneys and may be subject to scrutiny.
7. Staff the PSAP 24 hours per day, 365 days a year with MSP personnel at levels determined by the MSP, RCC, NRCC to be appropriate. In the event circumstances require evacuation of the building, PSAP duties shall be transferred to one of the other MSP RCC's. This may be any or all the other three MSP RCC's.
 - a. MSP agrees to consider call volume and best practices for setting the number of console ready dispatchers on the floor per shift. Aside from exigent or emergent situations, current staffing levels are set at a minimum of 3 dispatchers on duty. This is subject to change based on number of contracted counties and assigned MSP districts. Staffing levels will not fall below an amount that would degrade the service the public expects.
 - b. The other RCC's are located in Gaylord, Lansing and Detroit. These are the NRCC Backup PSAPS. All staff at all RCC's are trained to the Michigan State 911 Committee (SNC) dispatcher standards, including basic and advanced dispatch, CPR, EMD etc.
8. The MSP RCC NRCC may provide test pages on a schedule agreed upon by both Parties. NRCC will coordinate with the County 9-1-1 Board regarding the frequency of test pages and the specific equipment to be tested, including but not limited to 800 MHz PTT pagers and VHF high-band pagers. Test pages will be conducted only when operational conditions permit and call volume allows, and generally between the hours of 1400 and 2000. If the Parties are

unable to reach agreement on a scheduled day of the week for test paging, responsibility for conducting test pages shall fall to the County. This section applies solely to test paging activities. Emergency pages shall be transmitted in accordance with each department's notification requirements, the County 9-1-1 Board's policies and procedures, and in consideration of NRCC's operational procedures and equipment limitations

- a. Test pages are a low priority item, and 911 calls and radio dispatching will always come first.
 - b. NRCC reserves the right to limit testing to primary paging equipment only. NRCC will not routinely test phone-based notification systems, CAD-generated text notifications, or third-party notification applications (including, but not limited to, lamResponding, Active911, or EDispatch). NRCC may test these systems for initial setup, equipment malfunction, troubleshooting, or training purposes at its discretion.
9. Invoice the County on a bi-annual basis for its portion of the operations costs to be paid by the county on or before February 1 and August 1 of each year.
10. All communications within the RCC are considered for official use only and sensitive in nature. Information regarding suspects, victims, complainants, or witnesses shall not be given out to anyone over the telephone, with the exception of known law enforcement personnel involved in official duties.
 - a. When a request for information is received that is determined to be a Freedom of Information Request (FOIA), the dispatcher shall advise the caller to contact the FOIA Unit at 517-241-1934, pick up a FOIA form at the nearest Michigan State Police post, or to fill out the form online by searching for MSP Public Records Request Portal. Or contact that counties FOIA officer.

II The County agrees to:

1. Maintain the Master Street Address Guide and provide digital maps which shall, at a minimum, include street names, the range of address numbers on each street, the names of each community in the service district, and the emergency service zone of each service user. Updated maps shall be provided at least annually and in a format compatible with the equipment in use by the MSP.
2. That in the event of a significant change to those costs attributable to the operation of MSP RCC NRCC as The County's Primary PSAP, the Parties may mutually agree in writing to adjustments to the Schedule of Dispatch Fees.

3. Follow the call sign guidelines of MSP RCC's. All agencies, if dispatched by MSP, RCC, NRCC, will adopt these callsigns.

a. MSP – all numeric, first 2 numbers are post, second 2 numbers are individual

i. 8710

b. Sheriff office – County Code 2-digit identifier, "A" Adam, then department assigned numeric.

i. 31A (Three One Adam), Office

ii. 31A1 (Three One Adam One), County Sheriff

iii. 31A2, County Under Sheriff

iv. 31A30 Deputy Sheriff

c. Local Departments - County Code 2-digit identifier then "B", "C", "D" etc. as needed then department assigned numeric. These should be organized alphabetically, by the population of the department's jurisdiction.

i. B, Baker, Largest City/Town by population

ii. 31B department

iii. 31B1 Chief of Police

iv. C Charles, second Largest City/Town

v. 31C1 Chief of Police

vi. 31D third largest ,

vii. ETC..

d. Tribal law enforcement shall all be identified by the County code "90", as they do not fall just within one counties jurisdiction.

i. 90A, 90B, 90C etc. letter identifier would be assigned by tribe population / geographical size

4. Fire and EMS department radio call signs and equipment numbering:

a. All Departments will go by plain English. They will be dispatched using the common name of their department.

b. Departments will name / number their equipment and when talking on the radio shall go by apparatus name and number when responding to or clearing a scene. Example "name of department, Pumper 1"

5. Except as otherwise provided in this Agreement, provide the MSP funding for those costs attributable to the operation of NRCC as their Primary PSAP.
6. Within 30 days of receipt from the MSP, pay any invoice for the County's portion of operational costs as detailed in Fee Schedule

III The Parties mutually agree to:

1. Complaints between departments, members, citizens etc. will be handled directly by the complaining party and the agencies in question. The County will be provided with an MSP, RCC NRCC Issues fillable document which will be shared with all agencies to be dispatched. If an issue arises, these forms will be filled out and emailed to MSP RCC NRCC Leadership, and the county 911 Coordinator. Complaints must be made within 30 days of the occurrence for them to be acted upon. Complaints between county departments/ agencies that do not involve the dispatch center, or staff will not be dealt with utilizing these forms.
 - a. All complaints will be discussed with the County 911 Coordinator prior to a formal response being sent.
2. MSP is the owner of record for all information, Data, equipment and software purchased under this Agreement and shall maintain ownership of all equipment, records and DATA purchased or created during the duration of this Agreement and prior. MSP has a department retention schedule, and all records will be retained following that schedule. In the event MSP relocates operations, the department retains ownership.
 - a. This includes all recordings, CAD generated records and LEIN records entered and held by NRCC. As such, if a copy of these records is requested, it shall come from the County 911 Coordinator, County Sherriff or Under Sherriff or Police Chief, and will be requested in writing utilizing the provided NRCC recording request form. NRCC reserves the right to follow FOIA guidelines and has up to 10 business days to fulfill requests.
3. That 9-1-1 dispatching involves the use of specialized technical equipment and that Federal Communications Commission Regulations and Federal and Michigan law are constantly changing to take into account emerging technologies. If additional specialized equipment is needed at NRCC to provide 9-1-1 dispatch capabilities and the Equipment Account does not contain adequate funds, the MSP may request additional monies. These requests shall be made through the NRCC to the County 911 Coordinator who shall then get approval from the 911 Board and County Board of Commissioners. The County has full discretion to act upon this request.
 - a. The Equipment Account is in addition to the operational costs paid to the MSP and shall not be credited toward that obligation. October 1 of each year the county shall be invoiced for the Equipment Fund.

IV Fee Schedule and Full Time Employee Equivalencies

1. MSP shall base the fee for dispatch services based on the amount of Full Time Employees that would be needed to absorb the additional workload. MSP staffs NRCC at 16 employees prior to the addition of any PSAP duties for counties. Any cost will be to add employees above and beyond that number. All Costs are based on the current \$114,000 per year cost to employ an MSP Emergency Dispatcher.
 - a. The County and MSP may negotiate additional duties/ responsibilities required of dispatch to include but not limited to, Warrant Entry, Admin Call Taking etc.
2. 2027 will be a 5% increase over 2026 totaling \$191,382.45 plus \$5000 for the RCC Administrative Fund (formerly known as the Tech Fund)
3. 2028 will be a 4% increase over 2027 totaling \$199,037.75 plus \$5000 for the RCC Administrative Fund (formerly known as the Tech Fund)
4. 2029 will be a 3.5% increase over 2028 totaling \$206,004.07 plus \$5000 for the RCC Administrative Fund (formerly known as the Tech Fund)
5. 2030 will be a 3% increase over 2029 totaling \$212,184.19 plus \$5000 for the RCC Administrative Fund (formerly known as the Tech Fund)
6. 2031 will be a 3% increase over 2030 totaling \$218,549.72 plus \$5000 for the RCC Administrative Fund (formerly known as the Tech Fund)

V Point of Contact

1. The points of contact for the administration of this Agreement are indicated below. All notices or other written communications shall be addressed as indicated below or as specified by a subsequent written notice delivered by the party whose address or authorized representative has changed. All communications for MSP shall be sent to the MSP – RCC Director, the MSP –

RCC Unit Manager, and the MSP IOD commander. All communications for the county shall be sent to the County 911 Coordinator. Notices or other written communications required by or related to this Agreement shall be in writing and shall be delivered in one of the following manners:

- a. In person;
- b. By certified registered mail, return receipt requested, with all postage or charges prepaid; or
- c. By electronic mail from an e-mail account for a point of contact indicated below to an e-mail account for a point of contact indicated below.

V Point of Contact

1. The points of contact for the administration of this Agreement are indicated below. All notices or other written communications shall be addressed as indicated below or as specified by a subsequent written notice delivered by the party whose address or authorized representative has changed. All communications for MSP shall be sent to the MSP – RCC Director, the MSP – RCC Unit Manager, and the MSP IOD commander. All communications for the county shall be sent to the County 911 Coordinator. Notices or other written communications required by or related to this Agreement shall be in writing and shall be delivered in one of the following manners:

- a. In person;
- b. By certified registered mail, return receipt requested, with all postage or charges prepaid; or
- c. By electronic mail from an e-mail account for a point of contact indicated below to an e-mail account for a point of contact indicated below.

	County
Title	911 Coordinator
Name	
Address	
Address	
Address	
Email	
Office	
Cell	
Fax	

	Michigan State Police
Title	NRCC Dispatch Director
Name	Benjamin Watson
Division	Intelligence Operations
Division	Division
Address	176 US Hwy 41 East
Address	Negaunee Mi, 49866
Email	<u>WatsonB8@Michigan.gov</u>
Office	906-251-8801

Title
Name
Address
Address
Address
Email
Office
Cell
Fax

County Board Chair

Title
Name
Division
Division
Address
Address
Email
Office

Unit Manager
Jonathon Whitford
Intelligence Operations
Division
7150 Harris Drive
Dimondale, Michigan 48821
WhitfordJ@michigan.gov
517-512-4068

Title
Rank
Name
Division
Division
Address
Address
Email
Office

Division Commander
Captain
Liz Rich
Intelligence Operations
Division
7150 Harris Drive
Dimondale, Michigan 48821
RichL1@michigan.gov
989-370-7989

VI Entire Agreement

1. This Agreement is the complete and exclusive statement of the agreement between the Parties with respect to the subject matter thereof and supersedes all prior negotiations, representations, proposals, agreements, and other communications between the Parties either oral or written with respect to the subject matter thereof. This Agreement may only be amended by a written document signed by the Parties, by and through their duly authorized representatives.

VII Term and Termination

1. This Agreement is effective when signed by the Parties, by and through their duly authorized representatives, and remain in from October 1, 202X through September 30, 202X, unless terminated early as hereinafter set forth. Either party may terminate this Agreement for any reason by providing at least thirty (30) days advance written notice of termination to the nonterminating party. If termination of this agreement requires physical relocation of PSAP operations, the date of termination may be extended on a month-by-month agreement, up to 4 months. These months will be billed at a pro-rated amount of 1/12 of that year's

contracted amount. These invoices shall be sent out on the 1st of each month and are due before the end of that month. If for any reason the county fails to pay in a timely manner 911 and dispatch services shall be suspended after 30 days.

VIII certifications

1. The individual signing this Agreement certifies by his or her signature that he or she is authorized to sign this Agreement on behalf of the party for whom he or she is signing and by doing so does hereby bind the party to the terms of this Agreement.

IX Signatories

1. The Parties, by and through their duly authorized representatives, sign their names as evidence of their approval of this Agreement.

County Representatives' Signatures	
Signature	Date
Print or Type Name	
Title Chairperson, Board of Commissioners	
Signature	Date
Print or Type Name	
Title Chairperson, 9-1-1 Board	
MSP Representatives' Signatures	
Signature	Date
Print or Type Name	
Title NRCC Dispatch Director	
Signature	Date
Print or Type Name	
Title RCC Unit Manager	
Signature	Date
Print or Type Name	
Title	

Commander, Intelligence Operations Division

Summary Comparison

Option	Description	Annual Price	Notes
1	IamResponding 1-Year Renewal only	\$13,197.70	
1A	IamResponding 1-Yr + Live Audio Single Channel (County-Wide)	\$26,197.70	County-Wide 1-Year rate
1B	IamResponding 1-Yr + Live Audio Multi-Channel (County-Wide, up to 5)	\$39,197.70	County-Wide 1-Year rate
2	IamResponding 3-Year Renewal only (annual billing)	\$12,298.70	
2	IamResponding 3-Year Renewal only (prepaid)	—	\$35,941.59 total
2A	IamResponding 3-Yr + County-Wide Live Audio Single Channel (3-Yr) — 10% Discount	\$23,998.70	
2B	IamResponding 3-Yr + County-Wide Live Audio Multi-Channel (3-Yr) — 10% Discount	\$35,698.70	

Important Notes

- IaR Live Audio requires a dedicated radio source connected to a computer per channel/talk group. Each monitored channel requires its own radio setup.
- The 10% bundle discount applies to the entire combined package (IamResponding + Live Audio) when both are contracted under a 3-year term.
- A single agency pilot on a 1-year Live Audio contract is available to test viability before any county-wide commitment. Single agency IaR Live Audio pricing: Single Channel = \$500 per agency/year; Multi-Channel (up to 5) = \$1,000 per agency/year.
- This quote is for renewal of existing IamResponding services. Prices are in USD.

Questions? Please contact Christopher Halliday at challiday@rapidsos.com.

This quote is valid for 60 days from the date of issue. All pricing is subject to execution of a formal agreement.

Tri-County Public Defenders

Profit & Loss Detail

June 2026

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Ordinary Income/Expense									
Income									
42000 · State Income									
Deposit	06/16/2026		Tri-County Public De...	May, 2026 Expenses			10000 · TCPD ...	68,226.32	68,226.32
Total 42000 · State Income								68,226.32	68,226.32
Total Income								68,226.32	68,226.32
Expense									
51000 · Salaries & Wages									
General Journal	06/05/2026	25-26		Bi-weekly payroll jou...			-SPLIT-	23,213.69	23,213.69
General Journal	06/18/2026	25-27		Bi-weekly payroll jou...			-SPLIT-	23,213.69	46,427.38
Total 51000 · Salaries & Wages								46,427.38	46,427.38
52000 · Payroll Taxes									
General Journal	06/05/2026	25-26		Bi-weekly payroll jou...			51000 · Salarie...	1,775.83	1,775.83
General Journal	06/18/2026	25-27		Bi-weekly payroll jou...			51000 · Salarie...	1,775.83	3,551.66
Total 52000 · Payroll Taxes								3,551.66	3,551.66
53000 · Employee Benefits									
53100 · Health Insurance									
Check	06/05/2026	EFT	Blue Cross Blue Shi...				10100 · TCPD ...	8,077.32	8,077.32
Check	06/09/2026	EFT	Blue Cross Blue Shi...				10000 · TCPD ...	8,077.32	16,154.64
Total 53100 · Health Insurance								16,154.64	16,154.64
53201 · Life and disability Ins.									
Check	06/17/2026	EFT	UNUM				10000 · TCPD ...	858.56	858.56
Total 53201 · Life and disability Ins.								858.56	858.56
Total 53000 · Employee Benefits								17,013.20	17,013.20
58000 · Direct Case Costs									
58020 · Criminal History Report									
Check	06/05/2026	EFT	Michigan State Police	ICHATS/SAUNDER...			10000 · TCPD ...	20.00	20.00
Check	06/11/2026	EFT	Michigan State Police	ICHATS: Bradley K...			10000 · TCPD ...	20.00	40.00
Check	06/24/2026	EFT	Michigan State Police	ICHATS/Gregory Va...			10000 · TCPD ...	30.00	70.00
Total 58020 · Criminal History Report								70.00	70.00
58050 · Transcripts									
Check	06/04/2026	4471	LeAnn A. Pulda	PEW/Williams			10000 · TCPD ...	41.40	41.40
Check	06/17/2026	4479	Delaney Ruotsala	Doyle Dayquan Mirm...			10000 · TCPD ...	93.60	135.00
Check	06/17/2026	4479	Delaney Ruotsala				10000 · TCPD ...	0.00	135.00
Check	06/17/2026	4479	Delaney Ruotsala				10000 · TCPD ...	0.00	135.00
Check	06/17/2026	4479	Delaney Ruotsala				10000 · TCPD ...	0.00	135.00
Check	06/25/2026	4484	LeAnn A. Pulda	People v. Harding/25...			10000 · TCPD ...	65.70	200.70

3:48 PM

07/07/26

Accrual Basis

Tri-County Public Defenders Profit & Loss Detail

June 2026

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	06/26/2026	4487	Delaney Ruotsala	PE transcript/Re: Ri...			10000 · TCPD ...	50.00	250.70
Check	06/26/2026	4487	Delaney Ruotsala				10000 · TCPD ...	0.00	250.70
Check	06/26/2026	4487	Delaney Ruotsala				10000 · TCPD ...	0.00	250.70
Check	06/26/2026	4487	Delaney Ruotsala				10000 · TCPD ...	0.00	250.70
Total 58050 · Transcripts									250.70
Total 58000 · Direct Case Costs									320.70
64300 · Legal Research Online									
Check	06/04/2026	4469	Lexis Nexis				10000 · TCPD ...	895.13	895.13
Total 64300 · Legal Research Online									895.13
65100 · Internet and Fax Line									
Check	06/11/2026	4473	Charter Communica...				10000 · TCPD ...	208.25	208.25
Total 65100 · Internet and Fax Line									208.25
65200 · Website									
Check	06/04/2026	4470	Opus Web Technolo...				10000 · TCPD ...	75.00	75.00
Total 65200 · Website									75.00
66200 · Office Supplies/Expenses									
Check	06/04/2026	4468	Wandel's Watercare				10000 · TCPD ...	193.59	193.59
Check	06/17/2026	4480	Quill	Invoice #49225738			10000 · TCPD ...	263.16	456.75
Check	06/18/2026	4481	Quill	invoice #49306566			10000 · TCPD ...	531.79	988.54
Check	06/23/2026	4483	Quill	Invoice #49342028			10000 · TCPD ...	69.99	1058.53
Total 66200 · Office Supplies/Expenses									601.78
66210 · Postage									
Check	06/23/2026	4482	USPS	10 sheets of \$1.00 st...			10000 · TCPD ...	100.00	100.00
Total 66210 · Postage									100.00
66500 · Repairs and Maintenance									
66520 · Cleaning/Janitorial									
Check	06/11/2026	4472	Jason Hereford	pd through 6/13/26/1...			10000 · TCPD ...	336.00	336.00
Check	06/11/2026	4476	A+ Pest Management	spraying/invoice #12...			10000 · TCPD ...	42.00	378.00
Total 66520 · Cleaning/Janitorial									378.00
66540 · Covid Cleaning & Supplies									
Check	06/26/2026	4486	Office Express UP	clean and spray/5/6/...			10000 · TCPD ...	180.00	180.00
Total 66540 · Covid Cleaning & Supplies									180.00
Total 66500 · Repairs and Maintenance									558.00
66571 · Computer backup, remote service									

Tri-County Public Defenders

Profit & Loss Detail

June 2026

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	06/11/2026	4475	UP And Running	Invoice #46742; 469...			10000 - TCPD ...	1,334.00	1,334.00
Total 66571 - Computer backup, remote service									
67000 - Professional Fees									
67100 - Accounting fees & payroll exp									
Check	06/05/2026	EFT	Paychex Fees				10100 - TCPD ...	196.35	196.35
Check	06/18/2026	EFT	Paychex Fees				10100 - TCPD ...	196.35	392.70
Total 67100 - Accounting fees & payroll exp									
67150 - Pension Plan Fees									
Check	06/12/2026	EFT	American Funds	records fee			10000 - TCPD ...	26.28	26.28
Total 67150 - Pension Plan Fees									
Total 67000 - Professional Fees									
67500 - Rent Expense									
67510 - Building Rent									
Check	06/04/2026	4460	David Gemignani	June 2026 rent			10000 - TCPD ...	2,500.00	2,500.00
Total 67510 - Building Rent									
67525 - Copier Lease & Maintenance Cont									
Check	06/11/2026	4474	Phoenix Funding	copier lease/ Invoice...			10000 - TCPD ...	179.47	179.47
Check	06/26/2026	4485	OPG	VOID:		X	10000 - TCPD ...	0.00	179.47
Total 67525 - Copier Lease & Maintenance Cont									
Total 67500 - Rent Expense									
67700 - Cell phone reimbursement									
Check	06/04/2026	4461	David Gemignani	cell ph reimb 5/26			10000 - TCPD ...	40.00	40.00
Check	06/04/2026	4462	Ann Harris	cell ph reimb 6/26			10000 - TCPD ...	40.00	80.00
Check	06/04/2026	4463	Cameron Herrington	6/26 cell ph reimb			10000 - TCPD ...	40.00	120.00
Check	06/04/2026	4464	Joshua Makkonen	6/26 cell ph reimb			10000 - TCPD ...	40.00	160.00
Check	06/04/2026	4465	Taryn C. Clisch	cell ph reimb 6/26			10000 - TCPD ...	40.00	200.00
Check	06/04/2026	4466	Mandy Daniels	6/26 cell ph reimb			10000 - TCPD ...	240.00	240.00
Check	06/04/2026	4467	Michelle A. Clisch	6/26 reimb			10000 - TCPD ...	40.00	280.00
Total 67700 - Cell phone reimbursement									
68500 - Utilities									
68510 - Electric									
Check	06/17/2026	4478	UPPCO				10000 - TCPD ...	207.10	207.10
Total 68510 - Electric									
68550 - Water and Sewer									
Check	06/17/2026	4477	City of Houghton				10000 - TCPD ...	27.93	27.93

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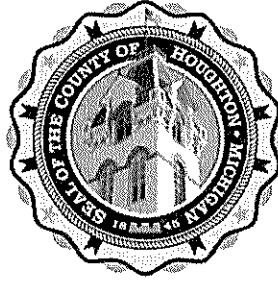
07/07/26

Accrual Basis

Tri-County Public Defenders
Profit & Loss Detail

June 2026

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Total 68550 - Water and Sewer								27.93	27.93
Total 68500 - Utilities								235.03	235.03
Total Expense								74,698.58	74,698.58
Net Ordinary Income								-6,472.26	-6,472.26
Net Income								-6,472.26	-6,472.26



**HOUGHTON COUNTY
BOARD OF COMMISSIONERS**

401 E. Houghton Avenue, Houghton, Michigan 49931

Telephone: (906) 482-8307

**RESOLUTION SUPPORTING HOUSE BILL 5249 (2025-2026) TO EXPAND RURAL
EMERGENCY MEDICAL SERVICE CAPACITY
RESOLUTION #26-12**

WHEREAS, The Houghton County Board of Commissioners are committed to supporting the health, safety, and well-being of residents throughout Houghton County; and

WHEREAS, access to timely and effective emergency medical services (EMS) is essential in rural regions such as Houghton County where long transport distances and limited staffing resources create unique challenges; and

WHEREAS, current Michigan licensing requirements can restrict the level of pre-hospital care provided by ambulance services, even in instances where appropriately trained paramedics are present and capable of delivering higher levels of care; and

WHEREAS, Michigan House Bill 5249 (2025-2026), sponsored by Representative Dave Prestin, would amend the Public Health Code to establish an “ambulance operation adaptive care license”, allowing certain Basic Life Support (BLS) ambulance services to provide limited Advanced Life Support (ALS) care when properly staffed, equipped, and operating under medical oversight; and

WHEREAS, this legislation would give rural EMS provides greater flexibility to utilize the full scope of training of available personnel, improving response capabilities and enabling earlier, potentially lifesaving interventions for patients; and

WHEREAS, House Bill 5429 is designed to strengthen rural EMS systems while maintaining appropriate safeguards, oversight of medical control authority, and quality assurance measures.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Houghton County Board of Commissioners hereby expresses its strong support for Michigan House Bill 5249 (2025-2026) and its efforts to enhance the delivery of emergency medical services in rural communities.

BE IT FURTHER RESOLVED that the Houghton County Board of Commissioners encourages the Michigan Legislature to advance and enact this legislation to ensure rural EMS providers have the flexibility and tools necessary to deliver timely and appropriate care to residents in Houghton County and across the Upper Peninsula and throughout the State of Michigan.

BE IT IS FURTHER RESOLVED that copies of this Resolution shall be transmitted to Members of the Michigan Legislature representing the Upper Peninsula, the Michigan Senate and House Committees on Health Policy, Bill sponsor Representative Dave Prestin, and other relevant stakeholders as determined by the Houghton County Board of Commissioners

Motion Made By: _____

Motion Supported By: _____

Roll Call Vote: Yes: _____

No: _____

Motion Carried:

RESOLUTION DECLARED ADOPTED

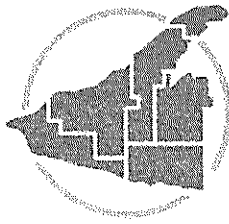
Dated: _____

Tom Tikkanen, Chair
Houghton County Board of Commissioners

STATE OF MICHIGAN)
) ss.
COUNTY OF HOUGHTON)

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County of Houghton, Michigan, at a meeting of its Board of Commissioners on the 14th day of July 2026, the original of which Resolution is on file in my office. I further certify that the meeting was held, and the minutes therefor were filed in compliance with Act No. 267 of the Public Acts of 1976.

Jennifer Kelly, Houghton County Clerk



Western U.P.

PLANNING & DEVELOPMENT REGION

400 Quincy St, 8th Floor, Hancock, Michigan 49930
906-482-7205 Fax: 906-482-9032 e-mail: info@wuppdr.org

OFFICAL NOTICE FOR LOCAL UNITS OF GOVERNMENT:

The Western UP Planning and Development Region (WUPPDR) is currently in the process of completing a five-year update for the Hazard Mitigation Plan for Houghton County. ***This planning process requires input from each local unit of government in the county.*** We encourage your unit of government to fill out this survey to provide input by **July 31st.**

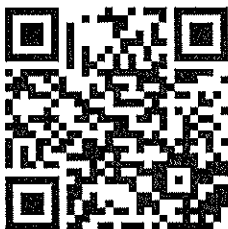
As described on the WUPPDR website, developing hazard mitigation plans allows governments to:

- Qualify for FEMA Hazard Mitigation Assistance funding
- Increase education and awareness around threats, hazards, and vulnerabilities
- Build partnerships for risk reduction involving government, organizations, businesses, and the public
- Identify long-term, broadly supported strategies for risk reduction; align risk reduction with other state, tribal, or community objectives;
- Identify implementation approaches that focus resources on the greatest risks and vulnerabilities
- Communicate priorities to other potential sources of funding

Thank you for helping to inform a plan that will create greater resilience, connectivity, and safety for our communities.

The survey can be found at this link or the QR Code below:

<https://www.surveymonkey.com/r/2026HoCoGov>



For more information, please contact:

Rachael Pressley, rpressley@wuppdr.org



**Houghton County
Board of Commissioners
Agenda Item Request Form**

Please fill out the following form to request an item be added to the agenda for the upcoming Houghton County Board of Commissioners meeting.

Submitter Information:

- Name: Todd LaRoux
- Department/Organization (if applicable): Building Department
- Phone Number: (906) 482-2260
- Email Address: inspector@houghtoncounty.gov

Agenda Item Details:

- Title of Agenda Item: Travel Request
- Requested Meeting Date: July Board Meeting
- Brief Description of the Item (include any decisions needed):

COCM Conference

- Are you requesting time to speak at the meeting?

☐ Yes
☒ No

- Supporting Documents Attached?

☒ Yes
☐ No

(If yes, please list): _____

Signature: 

Date: 7/6/2026

COUNTY OF HOUGHTON
Conference or Other Travel Request

Reason for Travel: Todd LaRoux COCM Conference
 Dates of Travel: 09/20/2026-09/25/2026

Check any of the following as applicable for this travel request:

Required Training		Conference Attendance:		Association Meeting:
Needed for License	X	Annual	X	Annual
Needed for Certification		Bi-Annual		Bi-Annual
State or Other Mandate		Other		Other
Seminar				Training Not Required

This request is included in the Department Budget: X Yes No

Estimated costs to be requested for payment from Houghton County
\$200.00

Portion of costs to be paid other than by Houghton County:

Submitted by: Todd LaRoux Title Building Official Date

 Approved Disapproved by the Houghton County Board of
 Commissioners at their meeting held on

Signed: Title:

Date:



**Houghton County
Board of Commissioners
Agenda Item Request Form**

Please fill out the following form to request an item be added to the agenda for the upcoming Houghton County Board of Commissioners work session or regular meeting.

Submitter Information:

- Name: Todd LaRoux
- Department/Organization (if applicable): Building Department
- Phone Number: (906) 482-2260
- Email Address: building@houghtoncounty.gov

Agenda Item Details:

- Title of Agenda Item: Travel Request
- Requested Meeting Date: _____
- Brief Description of the Item (include any decisions needed):

COCM Conference for Joel Watson
Building Inspector

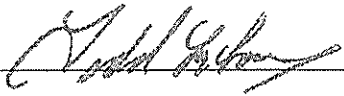
- Are you requesting time to speak at the meeting?

☐ Yes
☒ No

- Supporting Documents Attached?

☐ Yes
☒ No

(If yes, please list): _____

Signature: 

Date: 7/2/2026

COUNTY OF HOUGHTON
Conference or Other Travel Request

Reason for Travel: Joel Watson COCM Conference
 Dates of Travel: 09/20/2026-09/25/2026

Check any of the following as applicable for this travel request:

Required Training		Conference Attendance:		Association Meeting:	
Needed for License	x	Annual	x	Annual	
Needed for Certification		Bi-Annual		Bi-Annual	
State or Other Mandate		Other		Other	
Seminar				Training Not Required	

This request is included in the Department Budget: x Yes No

Estimated costs to be requested for payment from Houghton County
\$1600.00

Portion of costs to be paid other than by Houghton County: _____

Submitted by: Todd LaRoux Title Building Official Date 07/02/2026

_____ Approved _____ Disapproved by the Houghton County Board of
 Commissioners at their meeting held on _____

Signed: _____ Title: _____
 Date: _____

Reason for Travel: MACT Summer Conference BAY CITY
 Dates of Travel: AUGUST 9-10, 2026

Required Training		Conference Attendance:		Association Meeting:	
Needed for License		Annual	☒	Annual	
Needed for Certification		Bi-Annual		Bi-Annual	
State or Other Mandate		Other		Other	
Seminar	☒			Training Not Required	

Estimated costs to be requested for payment from Houghton County
\$ 409.57 Double Tree By Hilton
Boz City, Inc.

Submitted by: Lisa L. Mattilo Title Co. Treasurer Date 7/3/26

_____ Approved _____ Disapproved by the Houghton County Board of Commissioners at their meeting held on _____

Signed: _____ Title: _____
Date: _____



Michigan Association OF County Treasurers

Sherry Comben- President
Antrim County
203 E Cauga St.
Bellaire, MI 49615
(231) 533-6720

Hope Anderson, 1st Vice President, Cass County
Shelly Weich, 2nd Vice President, Cass County
Mary Mitchell, Secretary, Antrim County
Jason O'Connell, Treasurer, Newago County
Eric Sabree, Immediate Past President, Wayne County

May 21, 2026

Dear MACT Member and Retirees,

It is my pleasure to invite you to the 2026 Summer MACT Education Conference at the DoubleTree by Hilton, Bay City Riverfront that runs Sunday, August 9th through Wednesday, August 12th, 2026.

Conference Registration:

Registration and lodging reservations are now open. Please register for the conference online at <http://www.mactreasurers.org>. The early registration fee is \$200 per person through June 18th. Rates increase to \$225 on June 19th and to \$250 on July 10th so register early! We ask that all attendees register no later than Friday, July 17th. A virtual attendance option is not available for the Summer Conference. Golf will be limited to the first 60 people.

Hotel Reservations:

DoubleTree by Hilton, Bay City Riverfront, at One Wenonah Park Place Bay City, MI 48708, (989)891-6000.
Copy and paste the following link to make a reservation: <https://book.passkey.com/go/2026MACT> reservation deadline is July 18th, 2026

For phone-in reservations or questions about a reservation, please call (989) 891-6000. Please refer to our organization's name: 2026 MACT CONFERENCE. The contract rate of \$129.00 is also available Saturday August 8th.

Conference Agenda:

MACT education leadership, Jenny Nash – Livingston County, with the awesome MACT Education Committee, are planning a terrific session agenda. A tentative agenda will be on the MACT website soon. Please review the website regularly as session items and documents are updated as they are finalized.

The conference will kick off with the MACT Board of Directors meeting followed by the President's Reception with a buffet dinner on Sunday evening. The following days will be:

- Monday: Full day of educational sessions, including breakfast, lunch and dinner, with a Patriotic Birthday Party theme.
- Tuesday: Half-day of education after breakfast, with lunch on your own. The afternoon will offer free time to network while exploring Bay City or playing golf, gathering in the evening for our *semi-formal* banquet themed "Midnight at the Masquerade"; bring your masquerade mask.
- Wednesday: Breakfast followed by the Treasurer and Deputy Treasurer closed session meeting.

I look forward to seeing you all in Bay City!

Best regards,

Sherry Comben, President
Michigan Association of County Treasurers

HOME ([HTTPS://WWW.MACTREASURERS.ORG/](https://www.mactreasurers.org/))

MEMBERSHIP (</MEMBERSHIP/MEMBERSHIP>)

CONFERENCES (</MEMBERSHIP/CONFERENCES>)

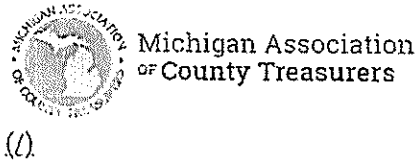
RESOURCES (</MEMBERSHIP/RESOURCES>)

NEWS ([GONEWS](/GONEWS))

 [Member Login \(/Membership/gotoLogin.action\)](/Membership/gotoLogin.action)

GOVT. AFFAIRS ([GOGOVAFFAIRS](/GOGOVAFFAIRS))

CODE OF CONDUCT ([HTTPS://WEBTECS-MACT.S3.US-EAST-2.AMAZONAWS.COM/PDFS/TREASURERS-ONLY/CODE-OF-CONDUCT.PDF](https://webtecs-mact.s3.us-east-2.amazonaws.com/pdfs/treasurers-only/code-of-conduct.pdf))



Registration

Registration Pending Payment

Please do not hit the back button. Hitting the back button could result in multiple charges.

Your registration is not complete. Your order number is 2523. You selected check as your method of payment, please send check or money order to:

Jason O'Connell
Newaygo County Treasurer
P.O. Box 885
White Cloud, MI 49349

\$ 265.00

Payable to: Michigan Association of County Treasurers

Your registration will not be confirmed until payment is received.

PRESIDENT - **Sherry Comben**, Antrim County
1ST VICE PRESIDENT - **Hope Anderson**, Cass County
2ND VICE PRESIDENT - **Shelly Weich**, Berrien County
SECRETARY - **Mary Mitchell**, Emmet County
TREASURER - **Jason O'Connell**, Newaygo County
PAST PRESIDENT - **Eric Sabree**, Wayne County

Stay Informed -
Find and share
the latest MACT
news and
announcements



<https://www.facebook.com/Michigan-Association-of-County-Treasurers->



 [Member Login \(/Membership/gotoLogin.action\)](/Membership/gotoLogin.action)



Augt

Your reservation is complete!

Thank you for booking!



DoubleTree by Hilton Bay City - Riverfront

One Wenonah Park Place
Bay City, MI 48708, United States of America
Phone: +1 989-891-6000
Fax: +1 989-891-9680

HOTEL REWARDS PROGRAM



[Click here to Join Hilton Honors](#)

> Queen Bed, River View

Acknowledgment number: 950FKXBI

[Edit](#)[Cancel](#)[Add to calendar](#)

CHECK-IN

CHECKOUT

Sun, Aug 9, 2026

Wed, Aug 12, 2026

Guests

Lisa Mattila, David Mattila

\$ 129.00 ^{Per night}

\$ 429.57



Elevate Your Stay

Earn Points on your stays and turn them into free nights, travel with our exclusive partners, and so...

[Show details](#)

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[Accept only essential cookies](#)

[Customize preferences](#)



Western Upper Peninsula Health Department

Rec'd
7.6.26

7/1/2026

540 Depot St., Hancock, MI 49930
Phone (906) 482-7382, Fax (906) 482-9410

Invoice 9260021

Reg BOC meeting

Houghton County
Houghton County Courthouse
Attn: Jennifer Kelly
401 E. Houghton Avenue
Houghton, MI 49931

Fiscal Year 2026 - Fourth Quarter
July - September 2026

Charge Date	Description	Qty	Unit Price	Amount
7/1/2026	Quarterly Appropriations - Houghton County, July - Sept 2026	0.00	0.00	\$69,106.50

Payment Terms: Net 30 Days

Please return bottom portion with your payment.

Total: \$69,106.50

Customer ID HTN CTY

Invoice ID 9260021

Customer Name Houghton County

Invoice Date 7/1/2026

Charge Date	Description	Qty	Unit Price	Amount
7/1/2026	Quarterly Appropriations - Houghton County, July - Sept 2026	0.00	0.00	\$69,106.50

Payment Terms: Net 30 Days

Total: \$69,106.50

Fiscal Year 2026 - Fourth Quarter
July - September 2026



STATEMENT

Copper Country Community Mental Health
901 W. Memorial Drive
Houghton MI 49931

(906) 482-9400 Ext. 0146

Date:	6/30/26
Account:	00052

Amount Paid:

HOUGHTON COUNTY ADMIN

HOUGHTON COUNTY- ADMIN OFFICE
401 E HOUGHTON AVENUE
HOUGHTON MI 49931

Payment Terms: NET 30

Deposits Received: \$0.00

^Please return this portion with your payment^

Document No.	Date	Code	Description	Amount	Balance
INV00000030000000186	5/28/26	SLS	1/12th Appropriation	\$13,707.91	\$13,707.91
PYMNT000000017246	6/17/26	PMT	Applied: INV00000030000000186	-\$13,707.91	\$0.00
INV00000030000000187	6/28/26	SLS	1/12th Appropriation	\$13,707.91	\$13,707.91
Approved / Denied @ 7/14/26 BOC Mtg 101-965-999.005					
Amount Due:					\$13,707.91

Current	1-30 Days	31 - 60 Days	61 - 90 Days	Over 90 Days
\$13,707.91	\$0.00	\$0.00	\$0.00	\$0.00

Codes: SLS = Sales / Invoices
DR = Debit Memos

CR = Credit Memos
RTN = Returns

PMT = Payments

WESTERN UPPER PENINSULA PLANNING & DEVELOPMENT REGION

July 10, 2026

INVOICE – VIA: EMAIL

Bill To	
Contact	Chelsea Rheault
Company	Houghton County
Address	401 E. Houghton Ave., Houghton, MI 49931
Phone	(906) 482-8307
WUPPDR Contact	MaryEllen Hyttinen
Payment Terms	Net 30

Qty.	Description	Unit Price	Line Total
1	WUPPDR Member Contribution, Houghton County (WUPPDR FY 2025-26; 4 th Qtr., July 2026 – Sept. 2026)	\$3,717.75	\$3,717.75
			\$3,717.75

Thank you for your business! Please send payment to:

Western Upper Peninsula Planning & Development Region

400 Quincy St 8th Floor, Hancock, MI 49930 | www.wuppdr.org

p. 906.482.7205 x117 | mhyttinen@wuppdr.org



IRS PUBLIC AUCTION

Sale Date: July 22, 2026

Sale Time: 10:00 am (Registration at 9:30 am)

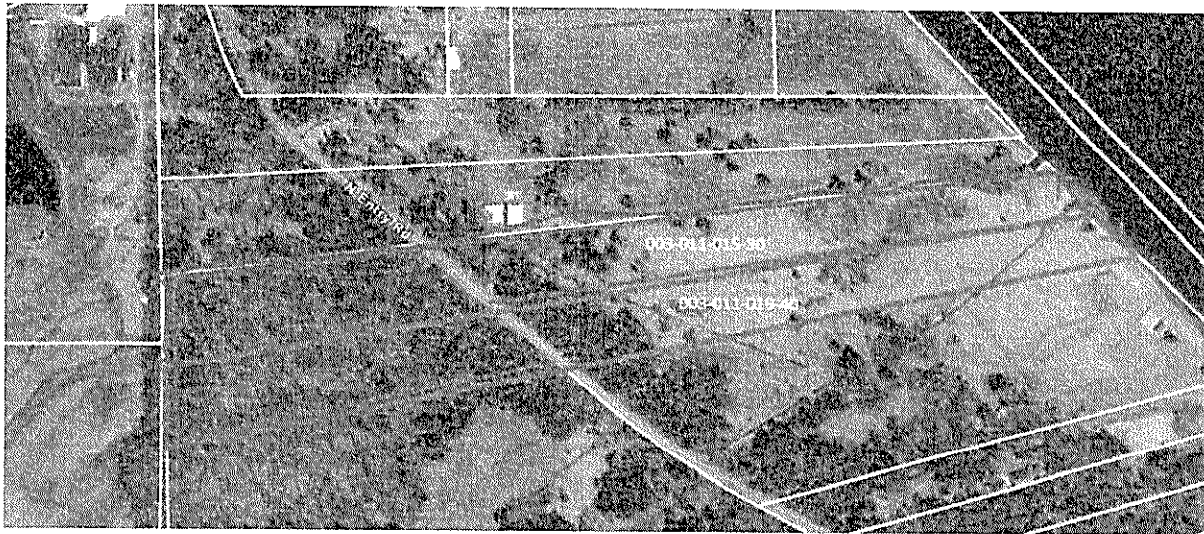
Sale Location:

Houghton County Courthouse
401 E Houghton Ave (5th floor conference room)
Houghton, MI 49931

Property Offered for Sale:

2 vacant lots off North Entry Road in Houghton, MI
Approximately 0.86 and 1.26 acres
Parcels – 003-011-015-30 & 003-011-019-40

Min Bid \$75,231.20



For more visit: **www.irsauctions.gov** or call
Shannon Williams and (414) 530-3595

Notice of

Public Auction Sale

Under the authority in Internal Revenue Code section 6331, the property described below has been seized for nonpayment of internal revenue taxes due from

Romana Starr, AKA Ramona Starr

The property will be sold at public auction as provided by Internal Revenue Code section 6335 and related regulations.

Date of Sale: July 22, 2026

Time of Sale: 10:00 am (Registration at 9:30 am)

Place of Sale: Houghton County Courthouse - 401 E Houghton Ave, Houghton, MI 49931 (5th floor Conference Rm)

Title Offered: Only the right, title, and interest of Ramona Starr in and to the property will be offered for sale. If requested, the Internal Revenue Service will furnish information about possible encumbrances, which may be useful in determining the value of the interest being sold. (See "Nature of Title" for further details.)

Description of Property: 2 vacant lots consisting of approximately 0.86 acres and 1.26 acres. The lots are heavily wooded and have a creek running through them.

Parcel #s: 003-011-015-30 & 003-011-019-40

Minimum bid \$75,231.20

Property may be Inspected at: Drive-by only

Payment Terms: ☒ Full payment required on acceptance of highest bid
☐ Deferred payment as follows: _____

Form of Payment: All payments must be by cash, a certified, cashier's, or treasurer's check drawn on any bank or trust company incorporated under the laws of the United States or under the laws of any State, Territory, or possession of the United States, or by a United States postal, bank, or express money order. Make check or money order payable to the United States Treasury.

Members of the public attending the auction are prohibited from carrying/possessing a firearm(s) at the auction, even if carrying/possessing a firearm(s) is otherwise permitted under state or local law. The term "firearm" means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive.

Name Shannon Williams	Signature <i>Shannon Williams</i>	Date 05/26/2026
Title Property Appraisal Liquidation Specialist		
Address for information about the sale Internal Revenue Service 211 W Wisconsin Ave Milwaukee, WI 53203		Phone (414) 530-3595

Nature of Title:

The right, title, and interest of the taxpayer (named previously on this form) in and to the property is offered for sale subject to any prior valid outstanding mortgages, encumbrances, other liens in favor of third parties against the taxpayer that are superior to the lien of the United States. All property is offered for sale "where is" and "as is" and without recourse against the United States. No guaranty or warranty, express or implied, is made as to the validity of the title, quality, quantity, weight, size, or condition of any of the property, or its fitness for any use or purpose. No claim will be considered for allowance or adjustment or for rescission of the sale based on failure of the property to conform with any expressed or implied representation.

Redemption Rights:

The rights of redemption, as specified in Internal Revenue Code section 6337, Redemption of Property, are quoted as follows:

Sec. 6337(a) Before Sale

Any person whose property has been levied upon shall have the right to pay the amount due, together with the expenses of the proceeding, if any, to the Secretary at any time prior to the sale thereof, and upon such payment the Secretary shall restore such property to him, and all further proceedings in connection with the levy on such property shall cease from the time of such payment.

Sec. 6337(b) Redemption of Real Estate After Sale

(1) **Period.** — The owners of any real property sold as provided in section 6335, their heirs, executors, or administrators, or any person having any interest therein, or a lien thereon, or any person in their behalf, shall be permitted to redeem the property sold, or any particular tract of such property at any time within 180 days after the sale thereof.

(2) **Price.** — Such property or tract of property shall be permitted to be redeemed upon payment to the purchaser, or in case he cannot be found in the county in which the property to be redeemed is situated, then to the Secretary, for the use of the purchaser, his heirs, or assigns, the amount paid by such purchaser and interest thereon at the rate of 20 percent per annum, compounded daily.

How to Redeem Property

1. If the purchaser is in the county where the asset is located, contact the purchaser to advise of intent to redeem the property.
2. You must pay the amount of the purchase price plus 20% interest per annum, compounded daily, based on the date(s) of the payment(s).
3. Make payment to the purchaser, and obtain the certificate of sale.
4. Notify the IRS to advise of the redemption.

For more information on redemptions, go to <https://www.irs.gov/businesses/small-businesses-self-employed/redeeming-your-real-estate>

Effect of Junior Encumbrances:**Sec. 6339(c). Effect of Junior Encumbrances.**

A certificate of sale of personal property given or a deed to real property executed pursuant to section 6338 shall discharge such property from all liens, encumbrances, and titles over which the lien of the United States with respect to which the levy was made had priority.

Internal Revenue Service

Postage
Required

Official Business Penalty for
Private Use, \$300

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